

Motlow State Community College

Verification of Affirmative Action Efforts And Request to Begin Review of Applicant Pool Administrative Appointments

1. Date: _____
2. Division/Unit: _____
3. Position Title: _____
4. Description of direct contacts or special efforts made to recruit minorities and female applicants. Include listing of institutions and individual contacts and results of these contacts. [attached additional sheets as necessary]

SUBMITTED BY: _____
NAME DATE

REVIEWED BY: _____
DEPARTMENT DATE

REVIEWED BY: _____
VICE PRESIDENT DATE