



Category
<b>LIBRARY COMMITTEE – 6:10:00:05</b>
Approval
<b>Leadership Council Approved:</b> May 19, 2017
<b>Effective Date/Approved:</b> May 19, 2017
<b>Revised:</b> January 28, 2009; May 19, 2017
<b>Responsible Party:</b> Director of Libraries

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## I. PURPOSE

The Library Committee is an advocacy group for the library, representing the mission and policies of the library to the Motlow Community. The committee is a recommending body to the President, designed to serve the best interests of the faculty, students, and the library.

## II. DUTIES

The duties of this committee are:

- A. to advise concerning decisions relating to library policies and procedures;
- B. to communicate the ideas or views of the entire faculty, staff, and student body;
- C. to serve as a communications vehicle to the faculty and student body from the library; and
- D. to encourage use of all resources of the library.

## III. MEMBERS

- A. Standing Members
  - 1. The Director of Libraries (ex-officio)
  - 2. The Data Center Manager or his/her designee (ex-officio)
- B. Appointed Members
  - 1. One faculty representing each of the following departments:
    - a. Business & Technology
    - b. Education
    - c. Nursing & Allied Health
    - d. Humanities
    - e. Languages
    - f. Math
    - g. Natural Science

h. Social Science

These faculty members serve two-year terms, with one-half of the faculty membership rotating off the committee each year. At the end of the two-year term, another faculty is appointed by the Vice President for Academic Affairs from the same discipline. Members may be appointed where necessary.

2. One member representing alternative instruction: This member is appointed by the Vice-President for Academic Affairs for a one-year term.
3. One member from the support staff of the library: This membership rotates among library support staff. The member serves a one-year term.
4. One member from the support staff of the college: The support staff member serves a one-year term and is nominated by Support Staff Council.
5. One member from Administrative Council of the college: The administrative staff member serves a one-year term and is nominated by Administrative Council.

**IV. MEETINGS**

- A. The committee meets at least once during the each of the spring and fall semesters at a time agreeable to the majority of the committee membership.
- B. Additional meetings may be called by the Director of Libraries or the Library Committee Chair.
- C. The Chair and Secretary are elected by the committee members annually at the first fall meeting.
- D. Minutes of all meetings are distributed to committee members, Vice-President for Academic Affairs, the President, and to others as appropriate. Minutes are kept on permanent file in the library and college archives.