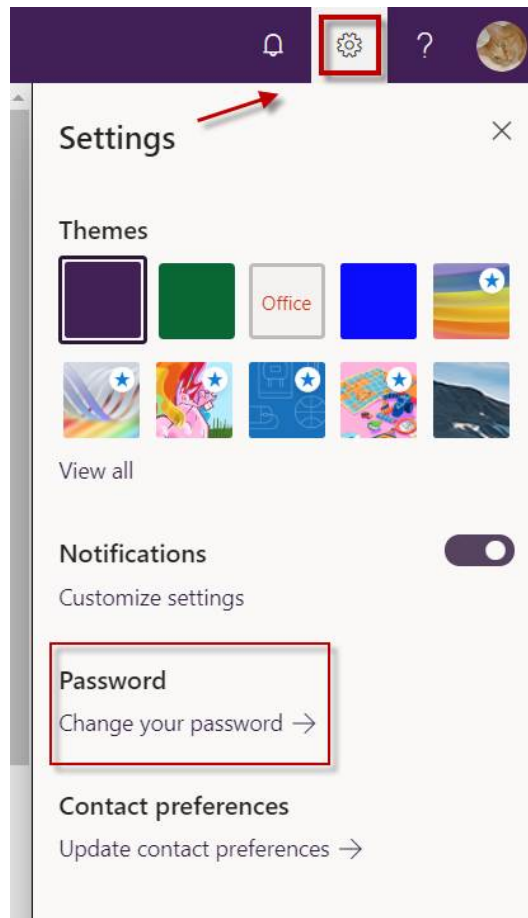




Changing your Motlow Email Password

1. Go to Settings
2. Click Gear Icon and then select Change your password.



This page will appear for you to reset your Motlow Email password. Below are the password requirements.



change password

User ID
astudent0101@mscc.edu

Old password

Create new password

Confirm new password

Motlow passwords must meet the following *minimum* requirements:

- Cannot contain the user's account name or parts of the user's full name that exceed two consecutive characters
- Be at least eight characters in length the a maximum of fifteen characters
- Contain characters from three of the following four categories:
 - English uppercase characters (A through Z)
 - English lowercase characters (a through z)
 - Base 10 digits (0 through 9)
 - Non-alphabetic characters (for example, !, \$, #, %)
- Complexity requirements are enforced when passwords are changed or created.

(Motlow password source located at <http://www.mscc.edu/itts/passwords.aspx>)