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## Apply With Our Free, [Online Application](#)

- Complete Admissions requirements shown in your MyMotlow account.
- Fill out and sign the New Student Veteran Packet found in MyMotlow under the Student tab → Admissions and Records Forms → New Veteran Packet.

## Financial Aid Process

- We encourage you to apply for [financial aid](#) and Motlow State [Scholarships](#), but it is optional.
- More information on applying for financial aid can be found [here](#).

## Servicemember Section – To Transfer Your Benefits:

- DoD Transferability of Education Benefits (TEB): <https://milconnect.dmdc.osd.mil/milconnect/>.
- The family members eligible for benefits under DEERS are shown.
- Click the edit button for each family member you want to transfer benefits to.
- Choose the start date, end date, **AND** the estimated number of months that will be used.
- Once you add family members, check the boxes to indicate you understand each statement.
- The status and date of status will show in the upper left corner after submitting changes.
- You will need to return to the TEB page to monitor the status of your request.
- Once the changes are approved, the status and date of status will show in the upper left corner.
- The TEB site will automatically transfer the data to the VA so the Certificate of Eligibility can be processed once the family member requests it.

- **Student Section – To Use These Benefits:**

- Once the request submitted in TEB is approved, the student will request a certificate of eligibility using [VA Form 22-1990e](#).
- If the student has used this benefit previously, then complete [VA Form 22-1995](#).

## A Chapter 33 TOE File Must Include:

- New Veteran Packet.



- Copy of the Certificate of Eligibility from the VA.

## To Use VA Benefits Towards Your Classes:

- We recommend meeting with a Veteran Success Coach to develop a plan towards graduation.
- The VA will only pay for classes needed to complete an approved program of study leading to an approved associate degree or eligible certificate listed in the Motlow State catalog.

## Register for Classes.

- First time students may do this at a scheduled orientation. Transfer students can register for classes themselves once all admissions requirements are complete.
- Complete the **Deferment Request for Students Receiving VA Education Benefits** each semester.
- Keep the Motlow State VA Coordinator informed of any changes to your course schedule.

## Monthly Attendance Verification

Chapter 33 students must verify their attendance with the VA each month before MHA / BAH payments will be released. Call 888-GIBILL-1 (888-442-4551) to verify attendance or to opt into text message verification. By choosing the text message option the VA will initiate the attendance verification each month. This applies to all students using Chapter 33 benefits starting 17 December 2021. More information can be found at

[https://benefits.va.gov/gibill/isaksonroe/verification\\_of\\_enrollment.asp](https://benefits.va.gov/gibill/isaksonroe/verification_of_enrollment.asp).

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at [www.benefits.va.gov/gibill](http://www.benefits.va.gov/gibill).