

MEMORANDUM OF AGREEMENT
Between
Motlow State Community College
Associate of Science Degree
in Business Administration
And
Murray State University's Bachelor
of Science in Business Degree with an
area in Business Administration

PURPOSE

Motlow State Community College (MSCC) and Murray State University (Murray), in order to contribute to the development of a seamless postsecondary education system, promote the transfer of credits, and increase the educational opportunities for their students establish this Transfer Agreement between the Associate of Science Degree in Business Administration at MSCC and the Bachelor of Science in Business Degree with an area in Business Administration at Murray State University.

ACCREDITATION STATUS

MSCC is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees. Murray is accredited by the SACSCOC to award associate, baccalaureate, master, and doctoral degrees. Both institutions will observe the Southern Association of Colleges and Schools Commission on Colleges and will adhere to the requirements of reporting information to these and other accrediting agencies.

Since 1976, Murray State University's business programs have been accredited by the Association to Advance Collegiate Schools of Business (AACSB). MSCC's Business Program is accredited by the Association of Collegiate Business Schools and Programs (ACBSP).

CONDITIONS OF AGREEMENT

Conditions of agreement for the transfer of credit and cooperation between MSCC and Murray for the MSCC Associate of Science Degree in Business Administration and the Murray Bachelor of Science in Business degree with an area in Business Administration are as identified in this Memorandum of Agreement and any attachments or addenda of this Memorandum of Agreement.

Admissions Practices

Upon completion of the attached program leading to the Associate of Science Degree in Business Administration at MSCC, MSCC graduates who meet Murray's standard admission requirements and academic policies and requirements for admission to Murray's business programs will be selected for admission to the Bachelor of Science in Business degree with an area in Business Administration.

Acceptance and Application of Credits

Academic credit will be accepted and applied toward the Bachelor of Science in Business degree with an area in Business Administration at Murray as identified in the Course Articulation Matrix included in Appendix A of this agreement. Elective courses taken at MSCC that differ from the recommended elective courses could result in a correspondingly heavier course load at Murray.

The Course Articulation Matrix included in this document is based on Murray State University's 2018-2019 Academic Bulletin. Declaring a different bulletin at Murray may result in a correspondingly heavier course load.

Murray State University requires 120 semester credit hours as outlined in the Course Matrix and in the Murray State University Academic Bulletin, including 42 semester credit hours of upper division coursework and 40 semester credit hours of coursework in residence.

Responsibility of Murray

The provisions of this agreement apply to students who complete the Associate of Science degree from MSCC in Business Administration. To maximize students' ability to benefit from this agreement, Murray encourages students' completion of the MSCC Associates in Science in Business Administration.

Murray agrees to provide informational materials to MSCC advisors to facilitate their understanding of Murray's Bachelor of Science in Business degree with an area in Business Administration upon request.

Murray agrees to designate an individual to serve as a liaison for the purposes of monitoring this agreement, building the relationship, and answering any questions of MSCC students, faculty, and staff.

Murray agrees to promote this agreement through institutional print material, web sites, and mailings designed specifically for transfer students, and in a quality consistent with promotion of other academic programs and opportunities for potential Murray students.

Responsibility of MSCC

MSCC will allow designated Murray personnel access to MSCC campuses for the purposes of recruitment at times and events that are deemed appropriate by MSCC colleges.

MSCC will provide Murray with access to the updated course academic catalog upon request.

MSCC will provide Murray with mailing lists of MSCC students nearing graduation as well as graduated students to the extent permitted by law.

MSCC agrees to designate an individual to serve as a liaison for the purposes of monitoring this agreement, building the relationship, and answering any questions of MSCC students, faculty, and staff.

MSCC will promote this agreement as appropriate in print material, web sites, and mailings for students in a quality consistent with the promotion of other academic programs and opportunities for MSCC students.

Joint Responsibility

MSCC and Murray will work together to design and place promotional materials, news releases, informative brochures and paid advertising as a joint effort with costs being shared by the two institutions.

MSCC and Murray will design a cooperative process to support the advisement of MSCC students and to facilitate student transfer related to this agreement.

Both institutions will observe the Southern Association of Colleges and Schools Commission on Colleges guidelines and procedures and will adhere to the requirements of reporting information to these and other accrediting agencies.

Implementation of the Agreement

This agreement will be considered in force when signed by both parties.

Annual evaluation

Should requirements for graduation for the Murray Bachelor of Science in Business degree with an area in Business Administration or the MSCC Associate of Science degree in Business Administration change, these changes shall be communicated to the appropriate program and institution, and the conditions of this agreement reviewed.

This agreement will be reviewed by both institutions annually. MSCC and Murray agree to monitor and support the provisions of this agreement to ensure consistency and program quality and transferability for mutual benefit for the students.

Term and Modification

This agreement can be terminated with written notification at least one year prior to the termination. Provisions will be made to allow students who are already enrolled to complete the program in a timely manner.

SIGNATURES

Murray State University

DocuSigned by:
Dr. Bob Jackson

President C368DB4EC...

2019-03-14 | 7:16 AM CDT

Date

Motlow State Community College

DocuSigned by:
Melody Edmonds

F5DD5ED95FD444A...
President X

2019-03-14 | 11:06 AM CDT

Date

Interim Vice President for Academic Affairs

Tennessee Board of Regents

DocuSigned by:
Flora W. Tydings

33FA505002204B0... DS
RS

2019-03-19 | 10:54 AM CDT

Flora W. Tydings, Chancellor

APPENDICES

Appendix A: Course Articulation Matrix

Arthur J. Bauernfeind College of Business Degree Program Track 2018-2019 Academic Catalog Murray - BSB Area: Business Administration MSCC - AS Business Administration										
University Studies Requirements					Business Core Requirements					Area, Major, Bus
MSU	MSCC		Hours	Grade	Dept./Course No.		Hours	Grade	Dept./Course I	
*ENG 105	ENG 101		3		*ACC 200	ACCT 1010	3		***International Business Eli	
	ENG 102		3		*ACC 201	ACCT 1020	3		***Business Electives	
*COM 161	SPCH 1010 or COMM 2025		3		*BUS 215	BUSN 1310	3		lower Track course	
Science course	One course from "Natural Science" including a lab		4		BUS 355		3		lower Track course	
Math or Science	MATH 1710		3		BUS 442		3		lower Track course	
MAT 220 or 250	MATH 1830		3		*CIS 243	MATH 1530 (C or better)	2		upper	
HUM 211	One "Humanities or Fine Arts" course from the Humanities or Literature Category		3		CIS 343		2		upper	
*CIV 201 or 202	Two Course from "History" category		6		ECO 310		3		upper	
US GAC	One "Humanities or Fine Arts" course from ART, MUS, THEA		3		BUS 100T		1		upper	
US ESC	One "Social/Behavioral Science" course		3		LSC 343		3		upper	
*ECO 230	ECON 2200		3		*LST 240	BUSN 2370	3		Unrestricted Electives	
*CSC 199	INFS 1010		3		MGT 360		3			
*ECO 231	ECON 2100		3		MGT 590		3			
					MKT 360		3			
SUBTOTAL HOURS:			43		SUBTOTAL HOURS:			41		SUB
ADMISSION REQUIREMENTS								Other Requirem		
During the second semester of the sophomore year students must contact their advisor to initiate admission to one of the AACSB accredited business programs. Students seeking admission to upper-division courses who have not completed all of the required pre-admission course work will be allowed to pre-register for upper-division courses if they satisfy the minimum grade point average requirements at the time of application and if they are concurrently enrolled in the courses necessary to complete the pre-admission requirements. Failure to meet all requirements for admission will result in denial of admission to the college; students denied admission will not be admitted to upper-division classes. Students may appeal to an appeals committee.				The admission standards are as follows: 1) Applicant must have completed the following pre-admission courses with a combined GPA of 2.25: ACC 200 HUM 211 ACC 201 LST 240 BUS 215 MAT 220 or 250 CIS 243 (with a grade of C or better) CIV 201 or 202 COM 161 CSC 199 ECO 230 ECO 231 ENG 105 (with a grade of C or better) (2) Applicant must have a minimum overall GPA of 2.0.				[] 2.0 GPA overall [] 2.0 GPA in courses taken at Murray S [] 2.0 GPA in area, major/minor [] Includes at least 40 hours at Murray S [] Includes 42 upper-level hours [] Includes minimum of 120 unduplicate courses numbered 100 or above		

*Required for admission to AACSB-accredited business programs

**Refer to the back of this page for lists of classes in these categories.

***Select from ACC, BUS, CIS, ECO, FIN, LSC, JMC 391, 394, LST 440, MGT, MKT, POL 542, or RES, approved by advisor; not to exceed 9 hrs in any one area, with at least 18 hrs at 300 level or above toward this area. A maximum of 3 hrs cooperative education credit counts toward the degree.

****Select from BUS 398, BUS 515, COM 340, ECO 315, ECO 410, ECO 460, FIN 461, MGT 557, or MKT 568.

Appendix B: Advising Checklists

MSCC Associate of Science (A.S.) in BUSINESS ADMINISTRATION

General Education - Communication

- *ENGL 1010 – English Composition I
- *ENGL 1020 – English Composition II
- *COMM 2025 – Fundamentals of Communication

Humanities or Fine Arts.

- *One course from the “Humanities or Literature” category
- *Two courses from “History” category
- One course from ART, MUS, THEA

Social/Behavioral Sciences.

- *ECON 2100 – Principles of Macroeconomics
- *ECON 2200 – Principles of Microeconomics
- One “Social/Behavioral Science Course”

Natural Science

Mathematics

MATH 1710 – Precalculus Algebra

Area of Emphasis Requirements

- *ACCT 1010 – Principles of Accounting I
- *ACCT 1020 – Principles of Accounting II
- *MATH 1530 – Introductory Statistics
- *MATH 1830 – Applied Calculus
- *INFS 1010 – Computer Applications
- *BUSN 1310 – Business Communications
- *BUSN 2370 – Legal Environment of Business
- 9 Hours of General Business Electives

*A cumulative GPA of 2.25 is required in these classes for admission into the program.

MURRAY STATE Bachelor of Science in Business (B.S.B.) DEGREE with an Area in BUSINESS ADMINISTRATION

Business Core Courses -

- BUS 355 - Info. Sys. and Decision Making
- BUS 442 - Bus. Ethics and Environments
- CIS 343 - Business Statistics II - 2 hrs.
- ECO 310 - Issues in the Global Economy
- FIN 330 - Principles of Finance
- LSC 343 - Fundamentals of Operations
- MGT 350 – Fundamentals of Management
- MGT 590 - Strategic Management
- MKT 360 – Principles of Marketing

International Business Elective

Upper-Level Business Electives

Upper-Level Business Electives include courses numbered 300 or higher with the prefix ACC, BUS, CIS, ECO, FIN, LSC, MGT, MKT, RES, or TSM. COM 340, COM 439, JMC 391, JMC 394, LST 440, and POL 442 are also acceptable.



Arthur J. Bauernfeind College of
Business

Business Articulation Agreement

With



MOTLOW STATE
COMMUNITY COLLEGE

Contacts

Motlow State Community College

Admissions and Records
P.O. Box 8500
Lynchburg TN 37352-8500
Phone: 930-393-1520
Fax: 931-393-1809
Email: admission@mscc.edu
Website: www.mscc.edu

Murray State University

For assistance with the transfer process including admissions, housing, paying for college, etc., please contact

Murray State University
Transfer Center
Toll-free: 800.669.7654
Phone: 270.809.2185
Fax: 270.809.3593
Email: transfercenter@murraystate.edu Website:
www.murraystate.edu/transfercenter

For assistance with this articulation agreement or if you have specific questions about business, please feel free to contact

Murray State University
College of Business
Center for Undergraduate Business Advising
351 Business Building South
Murray, KY 42071
Phone: 270.809.3585
Fax: 270.809.3177
Email: msu.business@murraystate.edu
Website: www.murraystate.edu/business



Community College Academic Contract Routing Confirmation Review and Approval

TENNESSEE BOARD OF REGENTS

OBF-PURCH-CC-ACADEMIC Revision: 6/2/2016

Date Logged	03/01/19
Institution Contract Number	ccs:030119Murray
TBR Contract Number	107238

Rush? no	Justification
----------	---------------

Institution	Motlow State Community College
Contractor	Murray State University
Purpose	Articulation Agreement

The signatures below indicate the attached contract has been reviewed and is recommended for approval

STEP 1: INSTITUTION APPROVALS		
Originator	DocuSigned by: <i>Camilla Stafford</i>	2019-03-01 9:06 AM CST
Department Approval	DocuSigned by: <i>Melody Edmonds</i>	2019-03-01 5:39 PM CST
Institution's Purchasing and/or Contracts Office	DocuSigned by: F5DD5ED95FD44A...	
STEP 2: TBR APPROVAL		
Academic Affairs	DocuSigned by: <i>Finlay Schutte</i>	2019-03-06 11:29 AM CST
Contracts and Reporting	DocuSigned by: <i>Rick Pence</i>	2019-03-07 7:28 AM CST
General Counsel	DocuSigned by: <i>Wayne Pugh</i>	2019-03-07 10:17 AM CST
STEP 3: THE AGREEMENT WILL BE FORWARDED TO APPROPRIATE VICE CHANCELLOR FOR REVIEW AND APPROVAL.		

Comments:

107238

Date Received by TBR: _____

Contract Number: _____
(TBR internal use only)

TENNESSEE BOARD OF REGENTS CONTRACT SUMMARY SHEET

If contract is submitted less than two (2) weeks before the effective date (1 month required for complex contracts), provide an explanation of the delayed submission: _____

- Institution/System Office: Motlow State Community College Phone: 931-668-7101
Direct Contract Questions to: Melody Edmonds Fax: 931-393-1967 Email: medmonds@mscc.edu
- Contract with: Murray State University Address: 351 Business Building South; Murray, KY 42071
Contact Person: Linda Johnsonius Phone: 270-809-3933
- Purpose of Contract (include type – i.e. Dual Service, Clinical, etc.):
Articulation Agreement - Business Administration
- This contract is (check all that apply):
 Drafted by TBR (School)/not Standard Form Software License Agreement
 TBR Standard Form Agreement Vendor Generated Contract
 Renewal of an Existing Contract Vendor Contract with Amendment
 Modification of Existing or Form Contract Contract includes Confidential Research Agreement

COPY OF AGREEMENT BEING AMENDED, EXTENDED OR PREVIOUS CONTRACT ATTACHED FOR REFERENCE AS WELL AS ANY EXHIBITS.

- Contract Terms:
Term (i.e. 7/1/16 – 6/30/17, 1 year from execution, etc.): from date of signature until terminated
Possible Number of Renewals: 0 Lease: yes no Type: Revenue or Expenditure No Cost
Payment Frequency: _____ Amount per Year: _____ Total Amount (w/possible renewals): _____
- If this contract is a result of an RFQ/RFP, is the contract available for system-wide use: yes no
- Check one: Competitive Process Non-Competitive Process* Grant: yes no
* If competitive process is not used, attach supporting documentation, including the non-competitive justification form
Select One
- Non-Debarment Verification (www.sam.gov): yes no Date Verified: _____ 9. Ethnicity Code: _____
- Contract Monitor (individual responsible for ensuring receipt of goods/services): Melody Edmonds
Frequency of monitoring (monthly, quarterly, semi-annually or annually): annually

Signature of Institution/Central Office official certifying that he/she has read this Contract and recommends its approval.

DocuSigned by:
Melody Edmonds
F5DD5ED95FD444A... **Signature (Department)**

Signature of Institution/Central Office official certifying compliance with TBR Purchasing Procedures:

DocuSigned by:
Rick Pence
18AD8F8DA... **Signature (Purchasing/Contracts Officer)**

Form Completed by: Camilla Stafford

Date: 2019-03-01 | 9:06 AM



(TBR 03/17/16)