



Monday, April 18, 2016, 11:30 a.m.
President's Conference Room
Ingram Administration Building

The President's Council met on Monday, April 18, 2016, in the President's Conference Room in the Ingram Administration Building with Dr. Tony Kinkel, President, as chair and Christy Glenn as secretary. Dr. Kinkel called the meeting to order at 11:30 p.m.

Voting Members in Attendance:

Fanning, Jesse
Harder, Janice
Hendrickson, Paige
Hyland, Cheryl
Jent, Laura

Logan, Cindy
Kelley, Cindy
Tunstill, Hilda
Walters, Andrea

Members Absent:

RANKING OF BUDGET INITIATIVES

Nine of the ten council members participated in the process to rank the budget initiatives. The survey for voting was closed at 6:00 p.m. on Sunday, April 17. A summary report was generated with the group rankings (See Attachment 1.)

Funding is available for the first six initiatives. The group was tasked to finalize the list to be sent campus-wide for feedback. The group will reconvene on April 26 at 12:30 p.m. to make a final recommendation of the items that will be included in the base budget to be submitted to the Tennessee Board of Regents (TBR).

The floor was open for motions to change the current rankings.

- ❖ Janice Harder moved to change Ranking 4- Part-time secretary-EMS to Ranking 7 Ranking 7- Full-time EMT instructor.

Dr. Kinkel seconded the motion.

Drew Hooker has indicated that the instructor would be more beneficial. There was a discussion concerning the EMT program. A full-time Speech instructor would be eliminated by the proposed restructuring of the ranked initiatives. Academic Affairs has a plan in place to add an EMT instructor in 2017.

Dr. Kinkel called for questions on the motion. There being none, a vote was taken by the show of hands.

All those in favor (1)

All those opposed (9)



The motion was

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defeated.

- ❖ Andrea Walters moved to reduce the salary increase from \$262,000 to \$175,000 and to use those dollars to fund the following:
 - Ranking 11- Regular part-time secretary- Nursing Department;
 - Ranking 8- Regular part-time shared financial aid clerk; and
 - Ranking 13- Full-time tenure track Physics instructor.

Dr. Kinkel seconded the motion.

Concern was expressed regarding the proposed reduction in the salary increase and the global workload of all support staff. There was a discussion among the group.

Dr. Kinkel asked for any other questions. Seeing none, a vote was taken by the show of hands.

All those in favor (5)

All those opposed (5)

The motion failed.

- ❖ Janice Harder moved to:
 - Reduce Ranking 5- 2% salary increase from \$262,500 to \$196,500 (This is a 1.5 salary increase).
 - Eliminate Ranking 4 to the bottom of the list.
 - Add in Ranking 7- Full-time EMT instructor
 - Add in Ranking 8- Regular part-time shared financial aid clerk.

Dr. Kinkel seconded the motion.

There was a discussion among the group.

Dr. Kinkel called for any questions on the motion. Seeing none, a vote was taken by show of hands

All those in favor (7)

All those opposed (3)

The motion prevailed 7-3.

With the passing of the motion, the new order of the ranked initiatives was reviewed:

1. Full-time licensed counselor
2. Women's soccer
3. Mass Communications instructor
4. Salary increase of 1.5%
5. Speech instructor

6. EMT instructor
 7. Financial aid clerk
- ❖ Paige Hendrickson moved to swap Ranking 12- Physics instructor with Ranking 3 Mass Communications instructor.

Janice Harder seconded the motion.

There was a discussion among the group concerning the number of students at Smyrna that are transferring to MTSU to take a required Physics class and transferring back to MSCC to complete their degree because Physics is not offered currently at Smyrna. Although the Mass Communications and Physics instructors are both needed positions, the Mass Communications position can teach more sections per semester, thus generating more revenue.

Dr. Kinkel asked if there was any other discussion on the motion. There being none, a vote was taken by the show of hands.

All those in favor (1)
All those opposed (9)

The motion failed.

- ❖ Cindy Kelley made a motion to swap Ranking 13- Physics instructor with Ranking 12- EMT instructor.

Dr. Kinkel seconded the motion.

There was a discussion among the group. We do not have a Physics instructor at Smyrna, and it is hard to find adjunct faculty to teach Physics. If we are allowed new positions next year, a full-time EMT instructor is in the plan.

Dr. Kinkel asked if there was any other discussion on the motion. There being none, a vote was taken by the show of hands.

All those in favor (8)
All those opposed (2)

The motion passed 8-2.

With the passing of the motion, the new ranking by priority order was reviewed:

1. Full-time licensed counselor
2. Women's Soccer
3. Mass Communications instructor
4. Salary increase of 1.5%
5. Speech instructor

6. Physics instructor
7. Financial aid clerk
8. Marketing for Fayetteville
9. Public Safety Officer

There was a discussion among the group regarding the priority of numbers 8-10. If the institution receives additional funding, these initiatives would be the next items to be funded.

- ❖ Janice Harder moved to change Ranking 12- EMT instructor to Ranking 8, and everything below is adjusted accordingly.

Dr. Kinkel seconded the motion.

There was a discussion among the group concerning the location of the position. It was understood that the position will primarily be located in Fayetteville.

Dr. Kinkel asked if there was any other discussion on the motion. There being none, a vote was taken by the show of hands.

All those in favor (7)

All those opposed (3)

The motion passed 7-3.

With the passing of the motion, the new ranking by priority order was reviewed:

1. Full-time licensed counselor
2. Women's Soccer
3. Mass Communications instructor
4. Salary increase of 1.5%
5. Speech instructor
6. Physics instructor
7. Regular part-time financial aid clerk
8. EMT instructor
9. Marketing for Fayetteville
10. Public Safety Officer
11. Part-time secretary- Nursing Department

- ❖ Dr. Kinkel moved to change Ranking 11- Part-time secretary-Nursing Department to Ranking 10- Public Safety Officer at McMinnville as he felt the priority need is for assistance in the Nursing department.

Janice Harder seconded the motion.

Dr. Kinkel asked if there was any discussion on the motion. There being none, a vote was taken by the show of hands.

All in favor (10)

The motion passed; no opposition.

With the passing of the motion, the new ranking by priority order was reviewed:

1. Full-time licensed counselor
2. Women's Soccer
3. Mass Communications instructor
4. Salary increase of 1.5%
5. Speech instructor
6. Physics instructor
7. Regular part-time financial aid clerk
8. EMT instructor
9. Marketing budget for Fayetteville
10. Part-time secretary-Nursing Department
11. Public Safety Officer

- ❖ Janice Harder moved to change Ranking 19-Part-time secretary- EMS to Ranking 12, and everything below is adjusted accordingly.

Cindy Kelley seconded the motion.

Janice Harder reasoned that in the initial ranking of the budget initiatives, the part-time secretary for EMS was ranked #4 in the order of priority. This position would handle the paperwork and would release more time for the current instructors, and perhaps an additional instructor if funded, to teach more continuing education classes thus generating additional revenue.

The question was asked if the motion would place the part-time secretary before the Public Safety Officer or after the Public Safety Officer.

Janice Harder amended her motion to move Ranking 19- Part-time secretary for EMS to Ranking 11, and everything below is adjusted accordingly.

There being a second, Dr. Kinkel asked if there was any discussion on the motion. There being none, a vote was taken by the show of the hands.

All those in favor (8)

All those opposed (2)

The motion passed 8-2.

With the passing of the motion, the new ranking by priority order was reviewed:

1. Full-time licensed counselor
2. Women's Soccer

3. Mass Communications instructor
4. Salary increase of 1.5%
5. Speech instructor
6. Physics instructor
7. Regular part-time financial aid clerk
8. EMT instructor
9. Marketing budget for Fayetteville
10. Part-time secretary-Nursing Department
11. Part-time secretary for EMS

At 12:50 p.m. the group recessed and reconvened at 1:06 p.m.

The group reviewed the rankings and the cost of each budget item:

1. Full-time licensed counselor- \$56,300
2. Women's Soccer- \$70,000
3. Mass Communications instructor- \$56,300
4. Salary increase of 1.5%- \$196,500
5. Speech instructor at McMinnville- \$56,300
6. Physics instructor at Smyrna- \$56,300
7. Regular part-time financial aid clerk for Moore/Fayetteville- \$10,500
8. EMT instructor- \$67,500
9. Marketing budget for Fayetteville- \$20,000
10. Part-time secretary- Nursing Department- \$20,454
11. Part-time secretary-EMS- \$13,500
12. Public Safety Officer at McMinnville- \$61,384
13. Faculty office furniture replacement- \$15,000
14. Glass transaction window at Smyrna-\$5,300
15. Wellness Trainer- \$8,397
16. Regular full-time employee-Smyrna Library- \$20,850
17. Grant assistance- \$500
18. New five-passenger sedan- \$30,000
19. Temporary part-time library staffing - \$3,230

- ❖ Andrea Walters moved to exchange Ranking10- Part-time secretary for the Nursing Department with Ranking 8- EMT instructor. Should the institution receive additional funds, it was felt that the part-time assistance in the Nursing department is needed.

Dr. Kinkel seconded the motion.

There was a discussion among the group that the EMT instructor would help the outcomes formula in two areas and would generate growth in Fayetteville. Andrea Walters felt the part-time secretary was a priority.

Dr. Kinkel asked if there was any discussion on the motion. There being none, a vote was taken by the show of hands.

All those in favor (1)
All those opposed (9)

The motion failed.

- ❖ Janice Harder made a motion for reconsideration to utilize plant funds to pay for the replacement of faculty office furniture in Simon Hall and the glass transaction window at Smyrna.

Laura Jent seconded the motion.

There was a discussion among the group.

Dr. Kinkel agreed to fund the two items if there is money left in the current budget. Hilda Tunstill will review the current budget for possible funding. A quote will be needed quickly to purchase the furniture. A quote has been completed for the glass transaction window at Smyrna.

Clarification was made that the Soccer program will be part of the base budget in future years and will not be an initiative.

- ❖ Janice Harder moved to approve the rankings and the cost of each budget initiative as presented.

Laura Jent seconded the motion.

The budget initiatives will be funded based on the following ranking:

1. Full-time licensed counselor- \$56,300
2. Women's Soccer- \$70,000
3. Mass Communications instructor- \$56,300
4. Salary increase of 1.5%- \$196,500
5. Speech instructor at McMinnville- \$56,300
6. Physics instructor at Smyrna- \$56,300
7. Regular part-time financial aid clerk for Moore/Fayetteville- \$10,500
8. EMT instructor- \$67,500
9. Marketing budget for Fayetteville- \$20,000
10. Part-time secretary- Nursing Department- \$20,454
11. Part-time secretary-EMS- \$13,500
12. Public Safety Officer at McMinnville- \$61,384
13. Faculty office furniture replacement- \$15,000
14. Glass transaction window at Smyrna-\$5,300
15. Wellness Trainer- \$8,397
16. Regular full-time employee Smyrna Library- \$20,850
17. Grant assistance- \$500
18. New five-passenger sedan- \$30,000

19. Temporary part-time library staffing - \$3,230

Dr. Kinkel asked if there was any discussion on the budget priorities 1-19 in that order with a “yes” vote endorsing the order of priority. Rankings 1-7 will be funded at the current revenue projection. If less money is available, the rankings will be funded as far as the money will fund.

Paige Hendrickson wished to interject a discussion point that classes are being offered seven days per week at Smyrna. Without the additional part-time staffing, we will not be able to staff the Smyrna library seven days per week.

Janice Harder did not wish to withdraw her motion.

On roll call the votes were as follows:

Aye: Fanning, Harder, Hendrickson, Hyland, Jent, Kelley, Kinkel, Logan, Tunstill, and Walters

The motion passed; no opposition.

Hilda Tunstill will email the base budget and the budget initiatives to the campus. Input concerning the rankings may be given to any member of the Council. The final approval of the budget initiatives will be considered at the next meeting of the President's Council on April 26 at 12:30 p.m.

The meeting adjourned at 1:40 p.m.

Respectfully submitted,

Christy Glenn

New Summary Report - 18 April 2016

1. Instructions: Rank each initiative with a number ranking of 1 for the highest and 22 as the lowest. You must vote on each initiative and no ties. Please make sure to press the submit button upon completion of your voting.

	Score*	Overall Rank
Initiative 5: Full-time licensed counselor to service all four campuses—Ongoing—\$56,300	156	1
Initiative 19: Women's soccer—Ongoing—\$70,000	133	2
Initiative 20: Full-time, tenure track Mass Communications instructor—Smyrna—Ongoing - \$56,300	131	3
Initiative 15: Part-time secretary to manage required state EMS/college paperwork—Ongoing—\$13,500	127	4
Initiative 4: 2% salary increase for all full-time and regular part-time employees—Ongoing—\$262,000	126	5
Initiative 22: Full-time, tenure track Speech instructor—McMinnville/Smyrna—Ongoing—\$56,300	122	6
Initiative 8: Full-time EMT/AEMT instructor—Ongoing—\$67,500	119	7
Initiative 13: Regular part-time shared financial aid clerk for Moore/Fayetteville—Ongoing—\$10,500	108	8
Initiative 11: Increase in marketing budget for the Fayetteville campus—One-time—\$20,000	102	9
Initiative 1: One (1) full-time Public Safety officer—McMinnville—Ongoing- \$53,150; One-time—\$8,234	90	10
Initiative 6: Regular part-time secretary—Nursing department—Ongoing—\$20,454	83	11
Initiative 10: Faculty office furniture replacement—Ongoing—\$15,000	82	12
Initiative 17: Full-time, tenure track physics instructor- Smyrna campus—Ongoing—\$56,300	80	13
Initiative 21: Glass transaction window- Smyrna campus—One-time—\$5,300	65	14
Initiative 18: Temporary part-time trainer to offer a variety of wellness initiatives—Ongoing—\$8,397	51	15
Initiative 2: Regular full-time employee—Smyrna library—Ongoing—\$20,850	45	16
Initiative 14: Grant assistance—Ongoing—\$500	34	17
Initiative 16: New five passenger sedan—Ongoing—\$30,000	29	18
Initiative 7: Temporary part-time library staffing—Ongoing—\$3,230	27	19

Total Respondents 9

*Score is a weighted calculation. Items ranked first are valued higher than the following ranks, the score is the sum of all weighted rank counts.