

PRESIDENT'S COUNCIL MEETING
Marcum Technology Center, Room 105A
April 30, 2013
2:00 p.m.

HOW WILL OUR DECISIONS PROMOTE AND ENHANCE STUDENT LEARNING AND SUCCESS?

AGENDA

- 1 Approval of minutes –President's Council Meeting 3-26-13
- 2 Updates (20 minutes)
 - Vice Presidents
 - Provost
 - Student Affairs
 - Business Affairs
 - Information Technology and Administrative Services
 - Council Presidents
 - Faculty
 - Support
 - Administrative
 - SGA President – Karen Hill
 - Affirmative Action Officer – Laura Jent
 - Student and Campus Relations- Brenda Cannon
 - Student Success- Rhonda Cotham
 - Institutional Effectiveness- Sylvia Collins
- 3 Discussion/News Items (5 minutes)
- 4 Good News/Accomplishments (5 minutes)
- 5 President's Comments (10 minutes)
6. Agenda Items for Next Meeting (5 minutes)

**PRESIDENT'S COUNCIL MEETING
MINUTES**

Date: April 30, 2013

Time: 2:00 p.m.

Location: Marcum Technology Center, Room 105A

Attendees: X denotes attendance (See below chart)

Council Members	9/25/12	10/23/12	11/20/12	1/29/13	3/26/13	4/30/13
Dr. MaryLou Apple President	X	X	X	X	X	X
Dr. Stone Vice President Administrative Services & IT	X	X	X	X	X	X
Hilda Tunstill Vice President Business Affairs	X	X	X	X	X	X
Dr. Bonny Copenhaver, Provost	X	X	Dawn Copeland Attended	Dawn Copeland Attended	X	Dawn Copeland Attended
Jerry Tunstill Vice President Student Affairs	X	Regina Burden Attended	X	Regina Burden Attended	X	X
Laura Jent Affirmative Action Officer	X	X	X	X	X	X
Dr. Ward Harder- Chair Faculty Council	X	X	Not Present	X	X	X
Michelle Cox- Chair Support Staff Council	X	X	X	X	X	X
Cammie Stafford Chair Administrative Council	X	X	X	X	X	X
Karen Hill President Student Government Association	X	X	X	X	X	X
Brenda Cannon Director of Student and Campus Relations	Regina Burden Attended	X	Not Present	X	X	X

President's Council Minutes

Approval of Minutes

A motion was made by Dr. Harder and seconded by Hilda Tunstill to approve the minutes of the President's Council Meeting held March 26, 2013.

Academic Affairs-Dawn Copeland

All significant items were included in the report submitted with the agenda.

Student Affairs- Mr. Jerry Tunstill

All significant items were included in the report submitted with the agenda.

Business Affairs- Mrs. Hilda Tunstill

All significant items were included in the report submitted with the agenda.

IT and Administrative Services- Dr. Eddie Stone

All significant items were included in the report submitted with the agenda.

Faculty Council- Dr. Ward Harder

Keith Claxton will assume the role of Faculty Council Chair during the 2013-14 academic year. Faculty Sub Council met on April 19, 2013. Chancellor Morgan reported the search was underway for the TBR Vice Chancellor of Academic Affairs. The TBR has advertised the position and has identified the search committee, which will begin meeting in May. The budget documents allow a 1.5 salary increase across the board. The Chancellor hopes the legislature will allow the flexibility of a 1.5 salary increase or a minimum of \$750, whichever is greater, for each employee. The Governor would like to put a cap on tuition increases. THEC is recommending 3% and 6%, but it will most likely be 1.5% increase. Unbeknown to the TBR, Senator Tracy sponsored a bill that passed through the legislature changing the name of the "Tennessee Technology Centers" to "Tennessee State Colleges of Applied Technology." The TBR staff is concerned how the general public may associate the name change with community colleges and how it may impact the colleges. A Human Resource Representative attended the Faculty Sub Council meeting to discuss the Affordable Care Act as it relates to health benefits for adjunct faculty. A legislative change is being proposed to amend the sick leave bank policy to allow borrowing from the sick leave bank after all sick leave has been exhausted in caring for an ill family member. There was also a discussion regarding the UT/TBR Faculty exchange. This would allow one member of the TBR Faculty Sub Council to attend the UT Senate meetings, and one member of the UT Senate would attend the TBR Faculty Sub Council meetings. Governor Haslam appropriated \$5 million to begin Western Governor's University Tennessee (WGU). The group discussed the impact this will have on community colleges and how transfer of credits will be handled among WGU Tennessee and TBR institutions. A reverse transfer policy will be presented in July. This is a joint effort between the UT and TBR systems. Chancellor Morgan stated there will be a statewide community college marketing campaign.

Support Staff Council- Ms. Michelle Cox

The Support Staff met on April 24 in Crouch Center. The group was introduced to the offices of Admissions and Records, Financial Aid, Student Success, and Student Affairs. Michelle Cox will

serve as Chair, Theresa Sheppard will serve as Vice Chair, and Billie Joe Vaughn will serve as Secretary of the Support Staff Council during the next fiscal year.

Administrative Council- Mrs. Camilla Stafford

Jan Rogers will serve as the Administrative Council Chair for the next fiscal year.

SGA- Karen Hill, SGA President

Spring Fling went very well at the campuses. SGA elections were held for sophomore senators.

Affirmative Action- Ms. Laura Jent

The Affirmative Action Plan is complete and is on record in the Human Resources Offices.

Student and Campus Relations- Ms. Brenda Cannon

Ms. Cannon reviewed upcoming activities planned at the campus. The Summer school deadline for application is May 27, with classes beginning May 28.

Student Success- Ms. Rhonda Cotham

The FAST Team has been selected and is comprised of 22 members this year. An all-day training session is scheduled for the group on May 21. Mentoring probation students and academic check-up initiatives continue. These initiatives have proved successful and will be ongoing in the summer. We are continuing to work on some of the glitches with the My Motlow GPS. Cindy Logan and IT are continuing to work on the attendance early alert reporting system for the fall. Dr. Harder and Ms. Cotham are continuing to work on information for Finish Your Degree.

Institutional Research- Mrs. Sylvia Collins

The Institutional Research Office has finished IPED- series of data collections. We will review comments back on the 5th Year Report. We have received comments from one person at this time. The final draft is due to SACS in September.

President's Comments

The Honors Symposium was a big success. The Arts have been very busy. Dr. Apple traveled to San Francisco to attend the AACC Convention, which focused on colleges competing with free on-line education.

There being no further business, the meeting adjourned at 2:45 p.m.

Respectfully submitted,
Christy Glenn

Charted Activities Report for Department: Office of the Provost
March 2013

<u>Meetings Attended</u>	<u>Impact on Institution/ Continuous Improvement</u>	<u>Dept. you Consulted/ Dept. it will Impact</u>	<u>Related to Strategic Goal</u>	<u>Follow Up</u>		
				<u>N=No</u>	<u>Y= Yes</u>	<u>DTR</u>
4/1 - Academic Affairs Committee Meeting			I. Leadership III. Quality IV. Resourcefulness			
4/1 - Academic Leadership Team Meeting			I. Leadership III. Quality IV. Resourcefulness			
4/6 - TCAA Tournament Breakfast			I. Leadership			
4/7 - Smyrna Visit			I. Leadership			
4/8 - Academic Leadership Team Meeting			I. Leadership III. Quality IV. Resourcefulness			
4/11 - Financial Aid Audit Meeting			I. Leadership II. Access III. Quality IV. Resourcefulness			
4/13 - Shelbyville Rotary Career Day			I. Leadership			
4/14 - A2S Summit			I. Leadership			
4/21 - Fayetteville Visit			I. Leadership			
4/25 - Mechatronics Grant Meeting			I. Leadership II. Access III. Quality IV. Resourcefulness			
4/27 - Safety Committee Meeting			I. Leadership			
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