Statements Regarding Enrollment AS

A Veteran/ Dependent Receiving VA Benefits

PENALTY FOR UNSATISFACTORY PROGRESS: All grades, no matter when earned, will be part of your permanent transcript and factored into your academic progress. Courses taken under the “Fresh Start “program do not qualify for VA benefits. You are not eligible to receive ANY benefits during academic suspension. You must request your benefits to be reinstated and complete a 22-1995 and a VA enrollment form (for dependents 22-5495 form), if terminated due to unsatisfactory academic progress.

ATTENDANCE POLICY: It is your responsibility (as benefit recipient) to keep the MSCC Veterans Affairs Office informed of your enrollment status. This includes drops, adds, withdrawals, cancellations, and discontinuing attendance without withdrawing. To avoid overpayment, the MSCC Veterans Affairs Office recommends that you review the attendance policy on each course syllabus, attend class, and take the final exam (if required). Your attendance will be monitored, and should you cease making progress in a course, the MSCC Veterans Affairs Office will adjust your benefits accordingly. Your signature on this form indicates your permission for the MSCC Veterans Affairs Office to discuss class attendance with your instructors.

CURRICULUM/DEGREE INTENTIONS: You will receive VA benefits only for those courses that meet the following conditions: (1) are required in the curriculum according to the catalog which you plan to follow to graduate; and (2) are certified to VA payment. Only ONE DEGREE AT A TIME may be pursued while receiving benefits. If you enroll in appropriate course(s). Additionally, any benefits paid by VA for course(s) which are deemed inappropriate, will result in an overpayment and require repayment to VA. VA reserves the right to initiate such rescission retroactively, even following completion of the course(s).

CHANGES TO ENROLLMENT/MITIGATION CIRCUMSTANCES/NON-PUNITIVE GRADES: When the MSCC Veterans Affairs Office is informed of a change in enrollment status, the change will be forwarded to (VA) the Department of Veterans Affairs, and may result in reduced or terminated benefits as well as receipt of an overpayment notice. Repayment of benefits will be required, normally, to the beginning of the term. However, if mitigating circumstances prevented you from completing the course(s). Mitigating circumstances require the veteran’s personal statement/documentation be submitted to VA. The VA, not MSCC, makes the determination about acceptance of mitigating circumstances on an individual basis. A non-punitive grade is any grade assigned which excluded the course from consideration in determining fulfillment of requirements toward graduation. VA benefits will not be paid for any course in which you receive a non-punitive grade (including “W”) or for any course completed but not used in computing requirements for graduation.
General Guidelines to Follow Once You Have Enrolled

- VA will only pay for courses **required** in the student’s major. You should report any changes in your major to the MSCC Veterans Affairs Office.
- You must notify the MSCC Veterans Affairs Office immediately of any changes in registration or class attendance which may affect your status as a full or part-time student.
- VA benefits are based on the number of credit hours a student is registered for and attending. Dropping or not attending classes could result in overpayment. Additionally, certain courses (remedial/developmental courses) award a grade of IP if a student hasn’t earned the minimum grade required for the course. Since MSCC Academic Regulations consider a grade of IP to be a non-punitive grade, Veterans Administration rules & regulations state that a student cannot be paid for non-punitive grade. Therefore, if you receive an IP grade in a course, you could incur an overpayment which you will have to repay the Veterans Administration.
- If you drop a class do not automatically send a check to the VA to repay them for the class that you dropped. Once the VA processes the adjustment that we will send them for the dropped Debt Management Center will explain the amount that you owe the VA and instructions for making payments to them. If you drop the class early enough in term and the MSCC Business Office refunds you money, just put that refund into your bank account and wait for the Debt Management Center to send you the overpayment statement before sending them the money. If you have an overpayment and have questions concerning the repayment process you can contact them at 1-800-827-0648.
- You cannot be certified to reenroll in courses in which you have earned a passing grade. VA will only pay for repeating courses with grades of “F” or “W” unless the MSCC catalog specifically states that a certain minimum grade is required.
- **VA will not pay for online remedial/developmental courses.**
- You should not enroll in any courses that you have previously been given credit earned by military service.
- Most internships/practical training/independent study courses are not approved for veteran’s benefits. Please check MSCC Veterans Affairs Office prior to enrolling in these courses.
- Incoming veterans should consult their academic advisors concerning evaluation of prior military credit before contacting MSCC’s Admissions Office for transfer of military credits. Military credits apply to cumulative hours earned, but may not apply to your degree program.

I have read and understood the above statements.

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Signature of Recipient of VA Benefits                         Date