

BIOL 2020 ANATOMY AND PHYSIOLOGY II
SPRING 2012
Kevin C. Fitch

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THE FOLLOWING TEXTS ARE REQUIRED.

LECTURE: Principles of Anatomy & Physiology, Tortora and Derrickson, 13th edition

LAB: Laboratory Manual for Anatomy & Physiology, 4th edition, Allen and Harper
Anatomy & Physiology Reveled Software 3.0 (CR-ROM)

OBJECTIVES:

BIO 2020 Anatomy and Physiology II is the second of two semesters of instruction in the structures and functions of human tissues, organs and organ systems. Systems to be covered include the endocrine, reproductive, cardiovascular, respiratory, digestive and urinary systems.

Student objectives for this course are:

- To attend all lectures and to attend and participate in all labs
- To spend time outside class in the lab for independent study
- To diligently study both text and notes
- To view videotapes on reserve in the library (a list of tapes can be reviewed in the library)
- To seek outside help from the instructor as needed
- To demonstrate a working knowledge of the anatomy and physiology of each system covered, to be assessed by lecture and lab exams

ATTENDANCE: MANDATORY Roll will be called at the beginning of each class. If you are tardy for a class it is your responsibility to let the instructor know after class has ended. If you are tardy three (3) times it will count as an absence. Three absences will result in the deduction of a point from your final average and an additional point for each absence after four. The classroom door will be locked during official lecture and lab times. Students are to come to class prepared; as to minimize interruptions due to the locked classroom door.

GENERAL CLASSROOM POLICIES:

- Courtesy to one another is expected at all times. Disruptive behavior is not permitted. I reserve the right to ask a student to leave the classroom without notice
- Be on time, as lecture and lab begin on time.
- Cell phones are to be turned **off** prior to entering classroom.
- Prepared notes will not be provided to students. If you miss a day of class, please get a copy of the notes from a fellow student.
- I do not allow students to tape either my lectures or my labs.

- **The text will be our definitive source on names, spelling, and terminology** *regardless of any other resources you may buy or that may be provided to you.*
- Exams will be corrected and returned to you within one week after the exam. I will **NOT** grade exams the same day, or in the presence of students. Do not call or come to my office for grades prior to the next regular class session after an exam.

EXAMS:

There will be **eight (8) exams, four (4) in lectures and four (4) in labs**. Each exam is worth 100 points, except for the final lecture and lab exams which will be worth 150 points each. An exam schedule will be provided to you. Lecture exams will be objective in nature; lab exams will be practical in nature. Additionally a correctly updated lab manual will be worth 50 points.

Exam policies:

- There are **NO MAKE-UP EXAMS IN LAB**. If you miss a lab exam, you will receive a zero for that exam.
- **YOU MAY MAKE UP ONLY ONE LECTURE EXAM**. You must notify me by the end of the exam day (i.e., 11:59 pm) and you must make up the missed exam within one week during my office hours. Makeup exams will be Essay Format. Any student missing a second or third exam will receive a zero for those exams. I do not allow makeup exams for the Final Lecture or Lab tests.
- Cheating or the appearance of cheating will not be tolerated. I reserve the right to terminate your test and assign you a zero for that exam or assign an "F" in the course if I feel you have been cheating. You may, of course, appeal my decision to Student Affairs if you feel I have been mistaken or unjust.
- Grades will not be given via telephone or e-mail

GRADING:

A = 90% - 100%
 B = 80% - 89%
 C = 70% - 79%
 D = 60% - 69%
 F = < 60%

NOTE: If your average is 89.4, your grade will be a B.
 If your average is 79.4, your grade will be a C.
 If your average is 69.4, your grade will be a D.
 If your average is 59.4, your grade will be a F.

MISCELLANY:

- Please check your Spring 2012 Schedule of Classes for information about and dates for refunds, withdrawals, and other deadlines that may pertain.
- **ALWAYS SEE AN ADVISOR BEFORE REGISTERING FOR CLASSES**. Any member of the faculty can and will act as your advisor.
- **Instructor Web Site:** <http://www.mscc.edu/webs/kfitch/index.html>
- **D2L:** <https://elearn.mscc.edu/>
- **Smartthinking:** <http://www.mscc.edu/smartthinking.html>
- **A and P Models must stay in the Lab**, students removing models from the lab will receive a Zero on the next Lecture and/or Lab Exam.

Spring 2012: Tentative Lecture / Laboratory Schedule

WEEK OF:	Text Chapters	Lab Exercises	LECTURE/LAB TOPICS:	Test Topic	Note:
Jan16th	18, 22, and 23	3*, 6*, 25, 31 - 33	Endocrine, Lymphatic, Respiratory		MLK Day - Jan 16th (M)
Jan23rd	18, 22, and 23	3*, 6*, 25, 31 - 33	Endocrine, Lymphatic, Respiratory		
Jan30th	18, 22, and 23	3*, 6*, 25, 31 - 33	Endocrine, Lymphatic, Respiratory		
Feb 6th	18, 22, and 23	3*, 6*, 25, 31 - 33	Endocrine, Lymphatic, Respiratory		
Feb 13th	19, 20, and 21	26 - 30	Cardiovascular	Lec Exam I / Lab Exam I	
Feb 20th	19, 20, and 21	26 - 30	Cardiovascular		
Feb 27th	19, 20, and 21	26 - 30	Cardiovascular	Lec Exam II / Lab Exam II	Spring Break - Mar 5th -11th
Mar 12th	24, 25, and 26	34 - 37	Digestive / Urinary System		
Mar 19th	24, 25, and 26	34 - 37	Digestive / Urinary System		Mar 21st - Last Day to Drop w/ "W"
Mar 26th	24, 25, and 26	34 - 37	Digestive / Urinary System		
Apr 2nd	24, 25, and 26	34 - 37	Digestive / Urinary System	Lec Exam III / Lab Exam III	Good Friday - Apr 6th (F)
Apr 9th	28 and 29	38 - 41	Reproductive		
Apr 16th	28 and 29	38 - 41	Reproductive		
Apr 23rd	28 and 29	38 - 41	Reproductive		