

Veterans Educational Benefits Deferment must enroll at least half-time (6 hrs.)

Student Name: _____ **SID:** _____

I have verified the above student has met the requirements to defer payment of tuition and fees in accordance with **TCA 49-7-104**. Based upon this verification, and the anticipated eligibility for veteran's benefits, it is my decision to defer the payment of this student's tuition and fees for _____ term. Unless a circumstance, defined under **TCA 49-7-104**, can be documented, the duration of this **deferment will not exceed the last day of the current term**.

This deferment will prevent you from getting purged when processed prior to the purge date.

I _____ understand that I am receiving a veterans deferment based upon my eligibility for veterans benefits granted to me under **TCA 49-7-104**. **I understand that if I do not receive these benefits, I am required to pay all tuition and fees to MSCC**. I also understand that I must comply with the following stipulations and limitations associated with my deferment. The deferment will only **postpone payment** on my bill until the Veterans Affairs remits payment in accordance to my particular benefits. VA does not pay **International Education Fee. If eligible for TA and Post 9/11 benefits (you cannot request tuition from both).**

Enter your Initials after reading each statement below:

____ I agree to use my veteran's benefits to pay the full amount of my tuitions and fees, regardless of the actual amount of benefits I may receive. I understand this deferment is only intended to defer payment of my bill until my benefits begin at which time I must start making timely payment.

____ This deferment does not apply to other charges on my account. I understand that I must pay books and supplies, or other charges that are separate from my tuition and fees.

____ I understand that I will be subject to the fee adjustment policies published by MSCC for all dropped courses and/or for withdrawing from the college.

____ I understand that if my account is not paid-in-full by the start of priority registration, I will not be allowed to register or receive a transcript or if the veterans certifying official has verified with the Department of Veterans Affairs that my benefits were delayed for reasons beyond my control, and that my benefits will pay all outstanding amounts of tuitions and fees for the current term.

By signing below, I acknowledge that I have read and understand the terms of this deferment.

Student: _____

Date: _____

12 or more (full-time)

9-11 (¾ time)

6-8 (½ time)

5-1 (less than half-time)

**Motlow State Community College
Veterans Request for Enrollment Certification / Fee Deferment
Office of Veterans Affairs**

Name: _____

ID # _____ Social Security # _____

VA File # _____ (Chapter 35 – Dependents only)

Address: _____ City/State/Zip: _____

Telephone: _____ MSCC Email: _____

VA Educational Chapter/Program (please mark one)

Ch 30 <i>GI Bill</i>	Ch 31 <i>Voc Rehab</i>	Ch 33 <i>Post 9-11</i>	Ch 1606	Ch 1607 <i>Act Guard Reserve</i>	Ch 35/33 <i>Fry Scholarship Dependent</i>	TA <i>Tuition Assistance</i>
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Student Status (Please circle one)

New	Continuing	Transfer	Remit	Transient <i>(must provide Transient letter)</i>
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Enrollment Information

Degree/Major/Certificate: _____ Term/Year: _____

Please Check appropriate Box

Standard	RODP	Hybrid	Learning Support	Repeats <i>(limit 3 attempts in GPA)</i>	Change Major	Graduating

IMPORTANT: I accept Liability and assume responsibility of overpayments that result from my failure to officially notify the Office of Veterans Affairs at Motlow State Community College of any class schedule changes or enrollment information. I understand that Remedial Developmental – Learning Support courses cannot be certified for VA pay when taken online or as a hybrid course. I also understand that VA does not pay for repeated courses in which a passing was earned.

Student's signature _____ Date: _____

Statements Regarding Enrollment AS

A Veteran/ Dependent Receiving VA Benefits

PENALTY FOR UNSATISFACTORY PROGRESS: All grades, no matter when earned, will be part of your permanent transcript and factored into your academic progress. *Courses taken under the “Fresh Start” program does not qualify for VA benefits.* If terminated due to unsatisfactory academic progress, you must request your benefits to be reinstated and complete a 22-1995 (for dependents 22-5495 form).

ATTENDANCE POLICY: It is **your responsibility** (as benefit recipient) to keep the MSCC Veterans Affairs Office informed of your enrollment status. This includes drops, adds, withdrawals, cancellations, and discontinuing attendance without withdrawing. To avoid overpayment, the MSCC Veterans Affairs Office recommends that you review the attendance policy on each course syllabus, attend class. **Your attendance will be monitored, and reported. The Veterans Affairs Office will adjust your benefits accordingly. Your signature on this form indicates your permission for the MSCC Veterans Affairs Office to discuss class attendance with your instructors.**

CURRICULUM/DEGREE INTENTIONS: You will receive VA benefits only for those courses that meet the following conditions: (1) are required in the curriculum according to the catalog which you plan to follow to graduate; and (2) are certified to VA payment. Only **ONE DEGREE AT A TIME** may be pursued while receiving benefits. If you enroll in appropriate course(s). *Additionally, any benefits paid by VA for course(s) which are deemed inappropriate, will result in an overpayment and require repayment to VA.* VA reserves the right to initiate such rescission retroactively, even following completion of the course(s).

CHANGES TO ENROLLMENT/MITIGATION CIRCUMSTANCES/NON-PUNITIVE GRADES: *When the MSCC Veterans Affairs Office is informed of a change in enrollment status, the change will be forwarded to (VA) the Department of Veterans Affairs, and may result in reduced or terminated benefits as well as create a debt/overpayment notice.* Repayment of benefits will be required, normally, to the beginning of the term. However, if mitigating circumstances prevented you from completing the course(s). Mitigating circumstances require the veteran’s personal statement/documentation be submitted to VA. The VA, not MSCC, makes the determination about acceptance of mitigating circumstances on an individual basis. A non-punitive grade is any grade assigned which excluded the course from consideration in determining fulfillment of requirements toward graduation. VA benefits will not be paid for any course in which you receive a non-punitive grade (including “W”) or for any course completed but not used in computing requirements for graduation.

General Guidelines to Follow Once You Have Enrolled

- VA will only pay for courses **required** in the student’s major. **You should report any changes in your major to the MSCC Veterans Affairs Office.**
- You must notify the MSCC Veterans Affairs Office immediately of any **changes in registration or class attendance which may affect your status as a full or part-time student.**
- VA benefits are based on the number of credit hours a student is registered for and attending. Dropping or not attending classes could result in overpayment/ debt. **Additionally, certain courses and learning support courses) award a grade of “IP” if a student hasn’t earned the minimum grade required for the course. Since MSCC Academic Regulations consider a grade of “IP” to be a non-punitive grade, Veterans Administration rules & regulations state that a student cannot be paid for non-punitive grade. Therefore, if you receive an “IP” grade in a course, you could incur an overpayment which you will have to repay the Veterans Administration.**
- If you drop a class, do not automatically send a check to the VA to repay them for the class that you dropped. Once the VA processes the adjustment that we submit, Debt Management Center will explain the amount that you owe the VA and instructions for making payments to them. If you drop the class early enough in term and the MSCC Business Office refunds you money, just put that refund into your bank account and wait for the Debt Management Center to send you the overpayment statement before sending them the money. If you have an overpayment and have questions concerning the repayment process you can contact them at 1-800-827-0648.
- You cannot be certified to reenroll in courses in which you have earned a passing grade. VA will only pay for 3 attempts if repeating courses with grades of “F”, or “W” unless the MSCC catalog specifically states that a certain minimum grade is required.
- **VA will not pay for online learning support courses.**
- You should not enroll in any courses that you have previously been given credit earned by military service.
- Most internships/practical training/independent study courses are not approved for veteran’s benefits. Please check MSCC Veterans Affairs Office prior to enrolling in these courses.
- Military credits apply to cumulative hours earned, but may not apply to your degree program.

I have read and understood the above statements.

Signature of Recipient of VA Benefits

Date