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| CURRICULUM CHAIR RELEASE TIME OR PAYMENT OPTION - 5:10:00:01 |
| Approval |
| Leadership Council Approved: December 9, 2016 |
| Effective Date/Approved: January 1, 2017 |
| Revised: N/A |
| Responsible Party: Vice President for Academic Affairs |
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I. BACKGROUND

Curriculum Chairs are selected by the Vice President for Academic Affairs after careful review of their academic and leadership abilities both in and out of the classroom. Curriculum Chairs have the responsibility for reviewing the programs of study, curricular changes, substitutions and waivers and advising the Deans of departmental matters.

II. GUIDELINES

- A. To attract and retain the best possible faculty to this position, Motlow State Community College provides the following options:
 - 1. Curriculum Chairs have a choice of 2 courses per semester release time or a premium stipend.
 - 2. Premium stipends would be \$700 per semester credit hour. This would total \$4,200 per semester or \$8,400 per academic year.
 - 3. Additionally, the college will pay a \$1,000 per month stipend for June and July for Curriculum Chairs. Summer work is essential for credentialing, textbook, and fall semester adjunct preparation. Summer pay is capped at 25% as per TBR policy.