

II. SUMMER SCHOOL ASSIGNMENTS

- A. Faculty members are employed on an academic year basis without obligation for or guarantee of summer school employment.
- B. Faculty who wish to teach during the summer sessions of the college will be given an opportunity to request such employment during the early part of the spring semester.
- C. Questions concerning summer assignments should be directed to the appropriate Dean.
- D. Method of Selection for Summer Assignments.
 - 1. Once the summer schedule is formulated, the appropriate Dean provides each faculty member the opportunity to request employment for the summer.
 - 2. When scheduling summer courses, the Deans, in consultation with appropriate curriculum chairs/directors, shall determine faculty assignments after considering the WMHAs (course developers/maintainers), load, seniority and rank, online teaching experience, evaluations, administrative responsibilities, and training. A majority vote of the deans is required to assign summer courses to faculty.
 - 3. If no one from within the department can cover a scheduled class, it may be staffed by a qualified staff/faculty member from another department area or by a qualified adjunct faculty member.
- E. Compensation
 - 1. Regular academic year faculty personnel who serve the institution as teaching faculty during intersessions and summer school. Faculty in this category shall be compensated at the rate of 1/32 of their academic year salary per semester hour of teaching load. The maximum summer and intersession pay may not exceed 25 percent of the preceding year salary; however, except as needs are determined by the Vice President for Academic Affairs, a faculty member may teach and be compensated for nine semester hours for the summer term. Such need shall be based on curricular needs of students and appropriately documented.
 - 2. Regular academic year faculty who serve under sponsored contracts for research and other professional services between academic years. Compensation in this category shall not exceed the rate equivalent to one-ninth per month of the preceding academic year salary. If the faculty member works on a part-time basis on a sponsored contract project, the pay should be adjusted accordingly.
 - 3. Faculty on a 12 month contract will teach and be paid based on their contractual agreement with the institution.
- F. Part-time faculty
The level of compensation for faculty in this category should follow the schedule set forth in [TBR Guideline P-050](#), Part-Time Faculty Compensation.