



Category
DUTIES OF THE PRESIDENT – 1:03:02:00
Approval
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Responsible Party: President

I. RESPONSIBILITIES

The President is the chief executive of the college deriving authority from, and responsible to, the Tennessee Board of Regents (TBR) reporting through the chancellor. As chief executive, the President’s primary responsibility is to provide continuous leadership and direction for the planning and efficient and effective operation of all aspects of the college’s programs and services. Specifically, the President is responsible for:

- Developing and implementing a progressive and community responsive college philosophy, including a comprehensive strategic plan which details the institutional mission, goals and objectives, priorities, and resources, for the current and long-range needs of the college;
- Developing, maintaining, and evaluating the academic programs and student services of the college and creating a climate which enhances student learning, stimulates creative approaches to teaching and learning, and motivates both staff and students to optimum achievement;
- Developing and maintaining an appropriate administrative organization to insure effective and efficient management of the college and its resources;
- Providing leadership and primary control over fund-raising activities;
- Providing appropriate administrative and fiscal control over athletic programs;
- Serving as liaison between the faculty and the chancellor, and between all councils, or any other such bodies, either of faculty, staff, students or administration, and the chancellor;
- Developing and maintaining a personnel operation which includes the recruitment, selection, development, compensation, evaluation, and continuation of all college faculty, staff and administration;
- Preparing, recommending, and administering the annual operating and capital budgets as approved by the TBR;
- Internal and external communications, including keeping the chancellor informed, being the college’s chief spokesperson, and representing the college to the general public;
- Providing overall leadership for the college’s accreditation process. Ensuring the ongoing maintenance and oversight of the accreditation process;
- Demonstrating a commitment to diversity and providing leadership as the college meets the educational needs of a diverse and changing community;
- Promoting participatory governance that is accountable, with an inclusive management style that promotes collegial consultation;

- Representing the college to the community, promoting positive relationships and open communication with all constituencies;
- Providing leadership in working with business and industry to meet the educational and training needs to encourage economic development within the community and service area; Under emergency situations, acting as the primary authority to protect the safety and health of students, faculty and staff;
- Providing for the preparation and submission of all reports required by local, state and national agencies;
- Representing and actively participating in appropriate local, state, and national efforts to promote the interests of the college;
- Providing leadership to foster continuous quality improvement in all areas of the college;
- Providing an annual report to the TBR, through the chancellor, of the work and condition of the college;
- Ensuring institutional compliance with State laws, Federal laws, and TBR policies and guidelines;
- Delegating powers and duties listed above as appropriate for the administration of the college;
- Any other duties assigned or delegated by the TBR.