How to change your email password

1. Login to your email account.
2. Go to “Options” on the top right and click.

3. Then click Change Password on the left and follow steps.

Password must meet the following minimum requirements:

- Cannot contain the user’s account name or parts of the user’s full name that exceed two consecutive characters
- Be at least eight characters in length
- Contain characters from three of the following four categories:
  - English uppercase characters (A through Z)
  - English lowercase characters (a through z)
  - Base 10 digits (0 through 9)
  - Non-alphabetic characters (for example, !, $, #, %)
- Complexity requirements are enforced when passwords are changed or created.