

MOTLOW STATE COMMUNITY COLLEGE

is accepting applications for the following position:

Custodial Supervisor/Lead Worker

Position Number: #937

Location: Moore County Campus

Review of applications to begin: July 22, 2011

Position to be filled: As soon as possible following review of applications.

MINIMUM QUALIFICATIONS:

High school diploma or equivalent plus five years experience in general custodial work required. Supervisory experience preferred. Minor maintenance experience preferred. Possession of a valid Tennessee operator's license required as issued by the Tennessee Department of Safety.

GENERAL FUNCTION:

Employees in this class are under general supervision. Custodial work performed in maintaining restrooms, classrooms, offices, and general facilities as pertaining to educational facilities and set ups for various functions. Performs other related activities as required. This position will supervise all Motlow College custodians and will primarily be a second shift position.

A Motlow application and job description outlining any non-academic requirements for this position can be obtained by contacting the Human Resources Office.

To ensure consideration, interested applicants must submit a Motlow application and resume to the address listed below. You may obtain a copy of an application and applicant process instructions at our web-site or by contacting the Motlow College Human Resources Office.

Human Resources Office, Dept. 200
Motlow State Community College
P.O. Box 8500, Lynchburg, TN 37352
Telephone (931) 393-1541, TDD (931) 393-1621
E-mail: humanresources@mscc.edu
Website: www.mscc.edu
EEO/AA/ADA