

# Motlow State Community College

## Office of Admissions & Records

### Application for Tennessee Residency for Tuition Purposes

Social Security Number \_\_\_\_\_ Student Classification: Full Time: \_\_\_ Part Time: \_\_\_

Full Legal Name \_\_\_\_\_

Address \_\_\_\_\_  
Last First Middle

No. Street City State Zip Code

Rent \_\_\_ Own Property \_\_\_ Length of Residence at this Address: \_\_\_\_\_

If less than one year, please indicate all previous addresses for a one year period:

From \_\_\_\_\_ to \_\_\_\_\_  
No. Street City State Zip Code

From \_\_\_\_\_ to \_\_\_\_\_  
No. Street City State Zip Code

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

Drivers License No. \_\_\_\_\_ State \_\_\_\_\_ Date Issued \_\_\_\_\_

Automobile Registration No. \_\_\_\_\_ State \_\_\_\_\_ Date Issued \_\_\_\_\_

Voter Registration No. \_\_\_\_\_ State \_\_\_\_\_ Date Issued \_\_\_\_\_

Marital Status \_\_\_\_\_ If Married, Spouse's Name \_\_\_\_\_

Spouse's Occupation \_\_\_\_\_ Where \_\_\_\_\_

Are you an American citizen? Yes \_\_\_ No \_\_\_ Immigrant? Yes \_\_\_ No \_\_\_

Are you an Emancipated person? Yes \_\_\_ No \_\_\_

Do you have a permanent full-time job? Yes \_\_\_ No \_\_\_ Where \_\_\_\_\_

**If you are not an Emancipated person, please have your parent, legal guardian, or legal custodian complete the following section:**

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
No. Street City State Zip Code

I certify that I will claim \_\_\_\_\_ as an exemption on my income tax this year.

Signature \_\_\_\_\_

Legal guardian or legal custodians, please attach copy of court order indicating this fact.

If you are an Emancipated person, please explain why you moved to Tennessee and your future intentions (please use a separate sheet of paper).

Please refer to the reverse side for definitions

I certify that all statement are true and complete \_\_\_\_\_  
Signature

NOTARY STATEMENT: This is to certify \_\_\_\_\_ appeared  
before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

Seal

\_\_\_\_\_  
Signature of Notary

# Regulation for Classifying Students In-State or Out-of-State for the Purpose of Paying Fees and Tuition

**Paragraph 1 Intent-** It is the intent that the public institution of higher education in the State of Tennessee shall apply uniform rules, as described in these regulations and not otherwise, in determining whether students shall be classified “in-state” or “out-of-state” for fees and tuitions purposes and for admissions purposes.

**Paragraph 2 Definitions** - Whenever used in these regulations:

- (1) “Public higher educational institution” shall mean a university or community college supported by appropriations made by the Legislature of this State.
- (2) “Residence” shall mean continuous physical presence and maintenance of a dwelling place within this State, provided that absence from the State for short periods of time shall not affect the establishment of a residence.
- (3) “Domicile” shall mean a person’s true, fixed, and permanent home and place of habitation: It is the place where he or she intends to remain, and to which he or she expects to return when he or she leaves without intending to establish a new domicile elsewhere.
- (4) “Emancipated Person” shall mean a person who just attained the age of eighteen years and whose parents have entirely surrendered the right to the care, custody, and earnings of such person and who no longer are under any legal obligation to support or maintain such deemed “emancipated person.”
- (5) “Parent” shall mean a person’s farther or mother; or if one parent has custody of an unemancipated person, the person having custody; or if there is a guardian or legal custodian of an unemancipated person, then such guardian or legal custodian; provided that there are not circumstances indicated that such guardianship or custodianship was created primarily for the purpose of confessing the status of an in-state student of such unemancipated person.
- (6) “Continuous enrollment” shall mean enrollment at a public higher education institution or institution of this State as a full-time student, as such term is defined by since the beginning of the period for which continuous enrollment is claimed. Such person need not enroll in summer sessions or other such intersessions beyond the normal academic year in order that his or her enrollment be deemed “continuous.” Enrollment shall be deemed continuous notwithstanding lapses in enrollment occasioned solely by the scheduling of the commencement and/or termination of the academic years, or appropriate portion thereof, of the public higher educational institutions in which such person enrolls.

**Paragraph 3 Rules for Determination of Status**

- (1) Every person having his or her domicile in this State shall be classified “in-state” for fee and tuition purposes and for admission purposes.
- (2) Every person not having his or her domicile in this State shall be classified “out-of-state” for said purposes.
- (3) The domicile of an unemancipated person is that of his or her parent.
- (4) The domicile of a married person shall be determined independent of the domicile of the spouse.

**Paragraph 4 Out-Of-State Students Who Are Not Required To Pay Out-of State Tuition**

- (1) An unemancipated, currently enrolled student shall be reclassified out-of-state should his or her parent, having theretofore been domiciled in the State, remove from the State. However, such student shall not be required to pay out-of-state tuition nor be treated as an out-of-state student for admissions purposes so long as his or her enrollment at a public higher educational institution or institutions shall be continuous.
- (2) An unemancipated person whose parent is not domiciled in this State but is a member of the armed forces and stationed in this State or at Fort Campbell pursuant to military orders shall be classified out-of-state but shall not be required to pay out-of-state tuition if his or her parent thereafter is transferred on military orders.
- (3) A person whose domicile is in a country of another state lying immediately adjacent to Montgomery County, or whose place of residence is within thirty (30) miles of Austin Peay State University shall be classified out-of-state but shall not be required to pay out-of-state tuition at Austin Peay State University. Provided, however, that there be no teacher college or normal school within the non-resident’s own state, of equal distance to said non-resident’s bona fide place of residence.
- (4) Part-time students who are not domiciled in this State but who reside in this State, and are employed full-time in the State, or who are stationed at Fort Campbell pursuant to military orders, shall be classified out-of-state but shall not be required to pay out-of-state tuition. (Part-time students are those classified as such by the individual public higher educational institutions of this State.)
- (5) Military personnel and their spouses stationed in the State of Tennessee who would be classified out-of-state in accordance with other provisions of those regulations will be classified out-of-state but shall not be required to pay out-of-state tuition. This provision shall not apply to military personnel and there spouses who are stationed in this State primarily for educational purposes.

**PARAGRAPH 5 Presumption** - Unless the contrary appears from clear and convincing evidence, it shall be presumed that any emancipated person does not require domicile in this State while enrolled as a full-time student at any *public* or *private* higher educational institution in this State, as such status is defined by such institution.

**PARAGRAPH 6 Evidence to be Considered for Establishment of Domicile** – If a person asserts that he or she established domicile in this State he or she has the burden of proving that he or she has done so. Such a person is entitled to provide to the public higher educational institution by which he seeks to be classified or reclassified in-state, any and all evidence which he or she believes will sustain his or her burden of proof. Said institution will consider any and all evidence provided to it concerning such claim of domicile but will not treat any particular type or item of such evidence as conclusive evidence that domicile has or has not been established.

**PARAGRAPH 7 Appeal** – The classification officer of such public higher educational institution shall be responsible for initially classifying students “in-state” or “out-of-state.” Appropriate procedures shall be established by each such institution by which a student may appeal his or her initial classification.

**PARAGRAPH 8 Effective Date for Reclassification** – If a student classified out-of-state applies for in-state classification and is subsequently so classified, his or her in-state classification shall be effective as of the date on which reclassification was sought. However, out-of-state tuition will be charged for any quarter of semester during which reclassification is sought and obtained unless application for reclassification is made to the admissions officer on or before the last day of registration for that quarter of semester.

**ADOPTED BY THE STATE BOARD OF REGENTS IN REGUALR QUARTERLY SESSION, May 1, 1975**