

Graduation Checklist: Associate of Science in Teaching Degree Checklist, Motlow College

1. _____ Successfully complete course requirements.
2. _____ Earn a final cumulative collegiate G.P.A. of 2.75.
3. _____ Earn a C or better in Education and Math classes.
4. _____ In consultation with their advisor, students should complete an Intent to Graduate form and submit it to the Admissions and Records Office by November 1 of the sophomore year.
5. _____ Order cap and gown through the Admissions and Records Office.
6. _____ By April 1, prior to graduation:
 - a. _____ Pass the Praxis Core Academic Skills for Educators exam with appropriate scores in reading, writing, and math. (visit www.ets.org. Click on Praxis. Click on state requirements/ Tennessee.)
 - b. Students with a composite ACT score of 22 or higher are exempt from the PRAXIS Case exam. Students attending Tennessee Tech are exempt with an ACT score of 21.
 - c. Test early. It may take 3-6 weeks to receive scores. This allows time for retaking parts of the exam, if necessary. The first attempt at the Praxis should occur no later than fall term of the sophomore year, after completion of the English and Math courses.
 - d. _____ Have PRAXIS scores sent to both Motlow College and the University to which students plan to transfer.
7. _____ By April 1 of the sophomore year, students should have three people complete the required AST disposition forms found on the home page/ a-z index/ forms/ programs/ AST dispositions.
 - a. Students should ask one Motlow Education instructor and a Motlow general ed instructor and one teacher currently teaching in the field with whom the student has worked as part of a class assignment in an Education course to complete the disposition forms. Forms should be returned directly to the address on the form, not to the student.
 - b. Forms must be returned by the deadline dates: November 1 for fall; April 1 for Spring; July 1 for summer.
8. _____ Attend graduation and be proud of your accomplishment!!!!

Program information:

The Associate of Science in Teaching (AST degree) transfers into elementary or early childhood teacher education licensure programs at former TBR institutions.

Students who plan to enter the 2+2 with MTSU should complete the process for entering the Middle Tennessee State University 2 + 2 Teacher Education program on the following MTSU websites:

http://www.mtsu.edu/2plus2/first_steps.php for a checklist

<http://www.mtsu.edu/elementary> for admission to Teacher Ed.

Students who plan to enter the 2+2 program with TTU should complete the process for entering the Tennessee Technological University 2+2 Teacher Education Program outlines on the following website:

<https://www.tntech.edu/education/2plus2>

Students must meet the deadlines required for graduation by Motlow. Students must also meet the deadlines required by the appropriate university. It is recommended that students visit the university websites in the first semester of the sophomore year to obtain deadlines.