



## DUAL/JOINT ENROLLMENT ADMISSIONS CHECKLIST

\_\_\_\_\_ Determine your academic eligibility:

- a collegiate mathematics course must have a mathematics ACT/ACTPlan mathematics sub-score of 19 or greater;
- a collegiate English course must have a reading sub-score of 19 or greater AND an English sub-score of **18** or greater (please note the change in the English sub-score; this aligns the dual enrollment entry standard for English with that of high school graduates);
- a collegiate science course must have science and reading sub-scores of 19 or greater and an English sub-score of 18 or greater;
- any other collegiate course (for example: History, Music, Psychology) must have a reading sub-score of 19 or greater AND an English sub-score of 18 or greater.

\_\_\_\_\_ Complete the [Motlow College Application for Dual/Joint Admission](#) by the posted application deadline.

\_\_\_\_\_ Include the \$25 application fee. Checks should be made to Motlow College with the student's name on the check. **If you have already paid an application fee to Motlow, you do not owe this fee again.**

\_\_\_\_\_ Include an official copy of your high school transcript with your current GPA and ACT scores included. You can get this from the Counseling Office at your high school. **Although there is no longer a minimum GPA required for enrollment, this information is required to verify your dual enrollment grant.**

\_\_\_\_\_ Review the [Tennessee Dual Enrollment Grant Rules and Procedures](#).

\_\_\_\_\_ Complete the [Tennessee Dual Enrollment Grant Application](#).

\_\_\_\_\_ Check the [Motlow Calendar](#) for the semester in which you plan to/are enrolled for important deadlines.

***Please note: If your parent/guardian is a Tennessee public school teacher or a state employee, you may be eligible for discounted fees. Please ask your parent/guardian to see his/her Human Resources Office for the appropriate form.***

***REMEMBER: Forms must be dated and submitted to the Motlow College Business Office within 30 days of the payment of your fees. You are responsible for these deadlines!***