MOTLOW COLLEGE
EMS EDUCATION

INFORMATION PACKET

Drew Hooker
EMS Program Director
dhooker@mscc.edu
Office: 931-438-0028 ext 3042
EMS EDUCATION
MISSION STATEMENT

THE MISSION OF MOTLOW COLLEGE EMS EDUCATION IS TO PROVIDE HIGHER EDUCATION THAT IS INTENSE, INFORMATIVE AND KEEPS THE FUTURE EMS PROFESSIONAL INVOLVED. WE STRIVE TO PROVIDE A QUALITY EDUCATION ENVIRONMENT FOR BOTH OUR EMT AND PARAMEDIC COURSES AS WELL AS CONTINUING EDUCATION. WE WILL PREPARE OUR STUDENTS TO BE PROFICIENT IN KNOWLEDGE, SKILLS AND THE WAY THEY TREAT THERE PATIENTS AND COWORKERS.

QUOTE

OUR PATIENTS DIDN'T CHOOSE US, WE CHOOSE TO TREAT THEM!
- Norman McSwain

Welcome

Dear Applicant:
Thank you for your interest in the Emergency Medical Services (EMS) education program here at Motlow College. I have been involved in Pre-Hospital Emergency Medicine for many years and have grown to love this profession. While it is a wonderful profession it is a very demanding job. So due to that, I insist that our program is as well. The EMS Profession can be a rewarding career. This career is not for everyone. It will take time, effort, desire, and determination to complete this program and start your EMS career. This profession is serious and the training you will receive should not be taken lightly.

As the Program Director for the EMS Programs at Motlow College, it is my responsibility to insure the instruction you receive while enrolled in this program meets the requirements set forth by the State of Tennessee, as well as the EMT, AEMT and Paramedic National Education Standards Curriculum.

This program is a fast paced, high energy program. I am looking forward to working beside you as you venture into your studies in the EMS field. I am available to you for instruction, comments, and feedback during your enrollment in the EMT AEMT or Paramedic Program at Motlow.

Enjoy your experience, and once again thank you.

Sincerely,

Drew Hooker B.S, EMT-P, I/C
EMS Program Director

EMT-Paramedic Education
Admissions Requirements

The purpose of the EMS Education program is to prepare an EMS professional who demonstrates the competencies necessary to assume the role of emergency personnel as
defined by the Tennessee Department of Health, Division of Emergency Medical Services and to provide competent, qualified candidates eligible for licensure to meet the needs of the college’s eleven county service area.

Classes are completed in an intense setting utilizing lecture, lab and clinical training. Class size is limited and is filled on a first to qualify basis (EMT/AEMT). Paramedic is filled in a selection process with limited class size.

Motlow State Community College offers Four tracks of educational training in emergency medical services

1. Emergency medical technician – students take 12 credit hours which includes theories, skills and clinical/field experience. Upon successful conclusion of the course, students may take the National Registry Exam to obtain national certification as an EMT.

2. Advanced emergency medical technician – students take 15 credit hours which includes theories, skills and clinical/field experience. Upon successful completion of the course, students may take the National Registry Exam to obtain national certification as an AEMT.

3. EMT-Paramedic - students take 32 credit hours which include Fundamentals, skills, and clinical/field experience. The paramedic training is completed in three semesters. Upon successful completion of the training, the student is eligible to take the National Registry Exam to obtain national certification as an EMT-Paramedic.

4. A.A.S in Emergency Medical Technology- students can continue on to their Associates degree following the completion of the Paramedic Certificate course. Students will take 16 general education required courses to complete the A.A.S.

Application Procedure for EMT, AEMT, and Paramedic

1. Apply and be accepted for admission to Motlow State Community College.

   Go to:

   http://www.mscc.edu/admissions/freshmen_apply_now.aspx
A. Complete a Motlow College Admissions Application.

B. Complete Admissions Requirements:
   - Submit a $25.00 non-refundable application fee. This can be paid at any of the four Motlow College locations.
   - Submit an official copy of your high school transcript or GED score.
   - Submit a signed Hepatitis B Form.
   - Submit proof of citizenship - show proof by valid regular Tennessee driver license or an official birth certificate issued by a U.S. state, jurisdiction, or territory (a temporary driver license is NOT acceptable)
   - **STUDENTS UNDER 21:**
     - Submit your official ACT or SAT scores. Please be sure to enter our school code on your ACT application.
   - **STUDENTS 21 YEARS OLD OR OLDER:**
     - Click Here: To schedule an appointment for the COMPASS Exam.
   - **FULL-TIME STUDENTS:**
     - Submit proof of two MMR immunizations.
     - Submit proof of two Varicella (Chicken Pox) immunizations.

C. You will begin to receive correspondence from the Admissions and Records office as soon as your application is processed. You may track your admissions status through your MyMotlow account available through the Motlow College website. Also, be sure to monitor your Motlow student e-mail account for important information and notifications.

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**EMT Certificate Program**

The EMT is an allied health professional whose primary focus is to provide basic emergency medical care for critical and emergent patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide patient care and transportation. The EMT function as part of a comprehensive EMS response, under medical oversight. EMT perform interventions with the basic and advanced equipment typically found on an ambulance. The EMT is a link from the scene into the health care system.

Application Procedure for EMT
EMT Requirements

2. Apply and be accepted for admission to Motlow State Community College.
3. Submit application for EMT training between May 1st and August 1st.
4. Schedule a meeting with the EMS Program Director.
5. Be admitted to the college
6. Submit proof of medical malpractice insurance and health insurance as required.
7. Complete a physical exam, along with all required vaccinations and/or titers.

Students enrolled in the EMT training that plan to continue the next semester for the AEMT training should submit an application to the EMS Director only between October 1st and December 1st.

Students will be notified of admission by August 15th for EMT training and December 15th for AEMT training.

Clinical Agency Requirements

A criminal background check, drug screen, proof of vaccinations or immunity, health insurance, malpractice insurance, American Heart Association BLS for HCP certification, TB skin test, flu vaccine and a physical examination is required by clinical agencies for all students accepted into the EMS courses. For more specific information, students should refer to the EMS Handbook.

Costs for the EMT

In addition to the fees of the college, students admitted to the EMT courses, may expect the following costs:

<table>
<thead>
<tr>
<th>Item</th>
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<tbody>
<tr>
<td>Textbooks</td>
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Performance Criteria

In compliance with the State of Tennessee EMS regulation 1200-12-1-13 and the Americans with Disabilities Act, all students admitted into the EMS training must, with reasonable accommodation, be able to:

1. Lift a minimum of 125 pounds.
2. Visually assess patients in the work environment and detect auditory clinical findings and unusual odors.
3. Communicate both verbally and in writing using the English language.
4. Make appropriate judgments in emergency situations.
5. Demonstrate emotional stability.
6. Demonstrate psychological health in day-to-day interactions with patients, crew members, and other personnel.

Once enrolled, students are required to submit documentation of the following:

1. Proof of health insurance
2. Background check and 10-panel drug screen.
3. Completed physical examination form with required documentation. Ensure that the State of Tennessee form is signed by a licensed medical doctor. Please also ensure the health care provider’s license number is included on the form.
4. The student must have proof of the following tests/immunizations/titers:
   a. 2-step TB Skin Test and/or chest x-ray (<3 months old). The chest x-ray is needed only if TB Skin Test is positive.
   b. Mumps, Rubella, and Rubeola (IGG) titer and/or 2 MMR immunizations if no immunity.
   c. Varicella Zoster (IGG) titer and/or 2 Varicella Zoster immunizations if no immunity.
   d. Seasonal flu immunization.
   e. Hepatitis B series immunizations and/or titer.
   f. Tdap

6. Liability Insurance

EMT Certificate of Credit:
- EMSB 1601- EMT Medical Emergencies and EMS Operations
- EMSB 1602- EMT Trauma and Medical Emergencies
- EMSB 1101- EMT Medical Skills Lab
- EMSB 1102- EMT Trauma and Medical Skills Lab
- EMSB 1111- EMT Clinical
- EMSB 1112- EMT Field Internship

Semester Credit Hours: 16

AEMT Certificate Program

The AEMT is an allied health professional whose primary focus is to provide basic emergency medical care for critical and emergent patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide patient care and transportation. The AEMT’s function as part of a comprehensive EMS response, under medical oversight. AEMT’s perform interventions with the basic and advanced equipment typically found on an ambulance. The AEMT is a link from the scene into the health care system.

Application Procedure for AEMT

AEMT Requirements
1. Apply and be accepted for admission to Motlow State Community College.
2. Submit application for AEMT training between October 1st and December 1st.
3. Schedule a meeting with the EMS Program Director.
4. Be currently licensed as an Emergency Medical Technician in the State of Tennessee or have successfully completed an EMT education program within 120 days of beginning the Advanced EMT education program and have successfully completed an Tennessee EMS Board approved EMT competency written and practical examination.
5. EMTs who have shown competency in basic knowledge and skills through completion of Board approved written and practical examination and wish to progress to AEMT.
training without obtaining an EMT license shall submit evidence of good moral character (two letters of reference). Such evidence shall attest to the EMTs good moral character and be two recent (within the preceding 12 months) original letters from medical professionals attesting to the applicant’s personal character. Preferably, one letter should be from current employer and the second letter should be a character reference. In the situation of unemployment, two character letters may be submitted. Family references will not be accepted.

6. A copy of the CPR healthcare provider level certificate must be submitted that includes one-person, two-person, infant and child CPR.

7. Submit proof of medical malpractice insurance and health insurance as required.

8. Complete a physical exam, along with all required vaccinations and/or titers.


Students enrolled in the EMT training that plan to continue the next semester for the AEMT training should submit an application to the EMS Director only between October 1st and December 1st. Students will be notified of admission by August 15th for EMT training and December 15th for AEMT training.

Clinical Agency Requirements

A criminal background check, drug screen, proof of vaccinations or immunity, health insurance, malpractice insurance, American Heart Association BLS for HCP certification, TB skin test, flu vaccine and a physical examination is required by clinical agencies for all students accepted into the EMS courses. For more specific information, students should refer to the EMS Handbook.

Costs for the AEMT Courses

In addition to the fees of the college, students admitted to the EMT and AEMT courses, may expect the following costs:

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Performance Criteria

In compliance with the State of Tennessee EMS regulation 1200-12-1-13 and the Americans with Disabilities Act, all students admitted into the EMS training must, with reasonable accommodation, be able to:

1. Lift a minimum of 125 pounds.
2. Visually assess patients in the work environment and detect auditory clinical findings and unusual odors.
3. Communicate both verbally and in writing using the English language.
4. Make appropriate judgments in emergency situations.
5. Demonstrate emotional stability.
6. Demonstrate psychological health in day-to-day interactions with patients, crew members, and other personnel.

Once enrolled, students are required to submit documentation of the following:

1. Proof of health insurance
2. Background check and 10-panel drug screen.
3. Completed physical examination form with required documentation. Ensure that the State of Tennessee form is signed by a licensed medical doctor. Please also ensure the health care provider’s license number is included on the form.
4. The student must have proof of the following tests/immunizations/titers:
   a. 2-step TB Skin Test and/or chest x-ray (<3 months old). The chest x-ray is needed only if TB Skin Test is positive.
   b. Mumps, Rubella, and Rubeola (IGG) titer and/or 2 MMR immunizations if no immunity.
   c. Varicella Zoster (IGG) titer and/or 2 Varicella Zoster immunizations if no immunity.
   d. Seasonal flu immunization.
   e. Hepatitis B series immunizations and/or titer.
   f. Tdap
6. Liability Insurance

EMT Certificate of Credit:
- EMSA 1501- Advanced EMT Medical Emergencies and EMS Operations
- EMSA 1502- Advanced EMT Trauma and Medical Emergencies
- EMSA 1201- Advanced EMT Medical Skills Lab
- EMSA 1202- Advanced EMT Trauma and Medical Skills Lab
- EMSA 1111- Advanced EMT Clinical
- EMSA 1112- Advanced EMT Field Internship

Semester Credit Hours: 16

Paramedic Certificate Program

The Paramedic is an emergency medical professional whose primary focus is to provide advanced emergency medical care for critical and emergent patients who access the emergency medical system. This individual possesses the complex knowledge and skills necessary to provide patient care and transportation. Paramedics function as part of a comprehensive EMS response, under medical oversight. Paramedics perform interventions with the basic and advanced equipment typically found on an ambulance. The Paramedic is the link from the scene into the health care system.

Application Procedure for Paramedic

1. Apply and be accepted for admission to Motlow State Community College.
2. Possess an academic or equivalent high school diploma or general education (GED)
3. Paramedic courses require that applicants complete any required remedial or learning support coursework as required by the placement test or ACT scores.
4. Submit application for EMT-Paramedic training between December 1st and March 1st.
5. Submit two letters of reference. Preferably, one letter should be from current employer and the second letter should be a character reference. In the situation of unemployment, two character letters may be submitted. Family references will not be accepted.
6. Be currently licensed as an Advanced Emergency Medical Technician in the State of Tennessee. Students must submit a copy of a current AEMT card to the Paramedic Program.
7. A copy of the CPR healthcare provider level certificate must be submitted that includes one-person, two-person, infant, and child CPR.
8. Applicant may be required to take a knowledge test if the student has been out of AEMT for more than one calendar year.
9. Interview with the admissions screening committee as prescribed by the TN Department of Health-EMS division.
10. Complete the AEMT Exam
11. Submit a copy of AEMT license

Performance Criteria

In compliance with the State of Tennessee EMS regulation 1200-12-1-13 and the Americans with Disabilities Act, all students admitted into the EMS training must, with reasonable accommodation, be able to:

1. Lift a minimum of 125 pounds.
2. Visually assess patients in the work environment and detect auditory clinical findings and unusual odors.
3. Communicate both verbally and in writing using the English language.
4. Make appropriate judgments in emergency situations.
5. Demonstrate emotional stability.
6. Demonstrate psychological health in day-to-day interactions with patients, crew members, and other personnel.

Once enrolled, students are required to submit documentation of the following:
1. Proof of health insurance
2. Background check and 10-panel drug screen.
3. Completed physical examination form with required documentation. Ensure that the State of Tennessee form is signed by a licensed medical doctor. Please also ensure the health care provider’s license number is included on the form.
4. The student must have proof of the following tests/immunizations/titers:
   a. 2-step TB Skin Test and/or chest x-ray (<3 months old). The chest x-ray is needed only if TB Skin Test is positive.
   b. Mumps, Rubella, and Rubeola (IGG) titer and/or 2 MMR immunizations if no immunity.
   c. Varicella Zoster (IGG) titer and/or 2 Varicella Zoster immunizations if no immunity.
   d. Seasonal flu immunization.
   e. Hepatitis B series immunizations and/or titer.
   f. Tdap
6. Liability Insurance

Paramedic degree program requires that students must meet the following academic criteria for retention in the Paramedic program:

- Maintain a cumulative GPA of 2.0.
- Make a grade of C or better in all math, science, and paramedic (EMSP) courses.
- Complete prerequisite courses as outlined in the course descriptions and college catalog. Failure to meet these criteria may hinder progression in the program.
Costs for the Paramedic courses

In addition to the fees of the college, students admitted to the Paramedic courses, may expect the following costs:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Textbooks</td>
<td>$335</td>
</tr>
<tr>
<td>*State EMS licensure and application</td>
<td>$175</td>
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<td>$110</td>
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<td>FISDAP Account</td>
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</table>

*These costs will be required at the end of the course when the student tests with the State of Tennessee.

Clinical Agency Requirements

A criminal background check, drug screen, proof of vaccinations or immunity, health insurance, malpractice insurance, American Heart Association BLS for HCP certification, TB skin test, flu vaccine and a physical examination is required by clinical agencies for all students accepted into the EMS courses. For more specific information, students should refer to the EMS Handbook.

Selection Criteria for Entering the Paramedic Program
Entry into the program will be established by a panel. You will proceed through a three step process.

1. **Interview**
   It is with a panel which includes faculty and surrounding members of the EMS community. You will be graded on the following criteria which are in accordance with EMS rules 1200-12-1-13.
   - EMS related experience
   - Level of maturity and motivation
   - Level of knowledge
   - Ability to communicate
   - Poise

2. **Complete EMT – Basic exam**
   This is a basic exam that tests you basic EMT skills to ensure the student is at a competent level. There is a minimum score to achieve; Total scores will only be taken into account in the event of a tie between applicants.

3. **Provide copy of EMT license and High school diploma/GED**

**Graduation**
To successfully complete the Paramedic Program and establish eligibility for the licensure examination, students must:
- Meet all course and skill requirements as outlined in the student handbook
- Have a cumulative GPA of 2.0
- Discharge all financial obligations to Motlow State Community College
- Not be under investigation or subject to disciplinary action for violation of program or college rules, regulations, or policies

**Readmission**
Students who withdraw from the paramedic program after successfully completing at least one semester of the program may apply for readmission. If a student withdraws from the program or fails the student must submit a new application and undergo the selection process for acceptance into the paramedic program. Students who withdraw from or fail may be eligible for readmission and may re-enter the course in which they were enrolled at the time of withdrawal or failure.

Readmission will occur on a space- and resource-available basis.

To be considered for readmission, the student must

1. Complete an exit interview with the EMS Program Coordinator and sign an Exit Interview Form by the end of the semester in which the failure, termination, or withdrawal occurred. If the student exited the program at the completion of a semester, the interview and form must be
completed no later than six weeks following the end of the semester;

2. Submit a written request to the EMS Program Coordinator three months prior to the term of desired admission. Included in the request should be an explanation of factors that contributed to the unsuccessful initial attempt and actions taken to enhance chances for success if the opportunity for readmission were to be granted;

3. Have a GPA of 2.0 or higher at time of readmission; and

4. Observe a 2 year currency on last paramedic (EMSP) course completed.

The EMS Department will review each applicant for eligibility for readmission and prioritize applicants for readmission based on the following criteria:

1. MSCC students who withdrew with documented extenuating circumstances. Extenuating circumstances should be clearly stated on an exit interview form.

2. MSCC students who failed their last paramedic (EMSP) course or withdrew from the program for any reason, including low grades or disciplinary actions. The grade average in the EMSP course at the time the student exited the program will be used to rank this group of students on the readmission list.

Students will be notified of their readmission status by a letter from the EMS Program Coordinator in a timely manner (the first week of August for fall semester and the first week of December for spring semester). Students not readmitted may apply again by resubmitting a request to enter the program following the aforementioned entry requirements/criteria.

Paramedic Certificate of Credit:
- EMSP 1801- Fundamentals of Paramedic I
- EMSP 1401- Paramedic Skills Lab I
- EMSP 1311- Paramedic Clinical I
- EMSP 2802- Fundamentals of Paramedic II
- EMSP 2402- Paramedic Skills Lab II
- EMSP 2412- Paramedic Clinical II
- EMSP 2403- Paramedic Capstone
- EMSP 2303- Paramedic Practicum
- EMSP 2513- Paramedic Field Internship

Semester Credit Hours: 43
A.A.S in Emergency Medical Services-Paramedic

The Paramedic is an emergency medical professional whose primary focus is to provide advanced emergency medical care for critical and emergent patients who access the emergency medical system. This individual possesses the complex knowledge and skills necessary to provide patient care and transportation. Paramedics function as part of a comprehensive EMS response, under medical oversight. Paramedics perform interventions with the basic and advanced equipment typically found on an ambulance. The Paramedic is the link from the scene into the health care system.

Application Procedure for Paramedic

1. Apply and be accepted for admission to Motlow State Community College.
2. Possess an academic or equivalent high school diploma or general education (GED)
3. Paramedic courses require that applicants complete any required remedial or learning support coursework as required by the placement test or ACT scores.
4. Submit application for EMT-Paramedic training between December 1st and March 1st.
5. Submit two letters of reference. Preferably, one letter should be from current employer and the second letter should be a character reference. In the situation of unemployment, two character letters may be submitted. Family references will not be accepted.
6. Be currently licensed as an Advanced Emergency Medical Technician in the State of Tennessee. Students must submit a copy of a current AEMT card to the Paramedic Program.
7. A copy of the CPR healthcare provider level certificate must be submitted that includes one-person, two-person, infant, and child CPR.
8. Applicant may be required to take a knowledge test if the student has been out of AEMT for more than one calendar year.
9. Interview with the admissions screening committee as prescribed by the TN Department of Health-EMS division.
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Performance Criteria

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1. Lift a minimum of 125 pounds.
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- Complete prerequisite courses as outlined in the course descriptions and college catalog. Failure to meet these criteria may hinder progression in the program.

Costs for the Paramedic courses

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   - Level of maturity and motivation
   - Level of knowledge
   - Ability to communicate
   - Poise

5. Complete EMT – Basic exam
   This is a basic exam that tests you basic EMT skills to ensure the student is at a competent level. There is a minimum score to achieve; Total scores will only be taken into account in the event of a tie between applicants.
6. Provide copy of EMT license and High school diploma/GED

Graduation

To successfully complete the Paramedic Program and establish eligibility for the licensure examination, students must:

- Meet all course and skill requirements as outlined in the student handbook
- Have a cumulative GPA of 2.0
- Discharge all financial obligations to Motlow State Community College
- Not be under investigation or subject to disciplinary action for violation of program or college rules, regulations, or policies

Readmission

Students who withdraw from the paramedic program after successfully completing at least one semester of the program may apply for readmission. If a student withdraws from the program or fails the student must submit a new application and undergo the selection process for acceptance into the paramedic program. Students who withdraw from or fail may be eligible for readmission and may re-enter the course in which they were enrolled at the time of withdrawal or failure.

Readmission will occur on a space- and resource-available basis.

To be considered for readmission, the student must

5. Complete an exit interview with the EMS Program Coordinator and sign an Exit Interview Form by the end of the semester in which the failure, termination, or withdrawal occurred. If the student exited the program at the completion of a semester, the interview and form must be completed no later than six weeks following the end of the semester;

6. Submit a written request to the EMS Program Coordinator three months prior to the term of desired admission. Included in the request should be an explanation of factors that contributed to the unsuccessful initial attempt and actions taken to enhance chances for success if the opportunity for readmission were to be granted;

7. Have a GPA of 2.0 or higher at time of readmission; and

8. Observe a 2 year currency on last paramedic (EMSP) course completed.

The EMS Department will review each applicant for eligibility for readmission and prioritize applicants for readmission based on the following criteria:

3. MSCC students who withdrew with documented extenuating circumstances. Extenuating circumstances should be clearly stated on an exit interview form.

4. MSCC students who failed their last paramedic (EMSP) course or withdrew from the program for any reason, including low grades or disciplinary actions. The grade average in the EMSP course at the time the student exited the program will be used to rank this group of students on the readmission list.

Students will be notified of their readmission status by a letter from the EMS Program Coordinator in a timely manner (the first week of August for fall semester and the first week of December for spring semester). Students not readmitted may apply again by resubmitting a request to enter the program following the aforementioned entry requirements/criteria.
Paramedic Certificate of Credit:
- EMSP 1801 - Fundamentals of Paramedic I
- EMSP 1401 - Paramedic Skills Lab I
- EMSP 1311 - Paramedic Clinical I
- EMSP 2802 - Fundamentals of Paramedic I
- EMSP 2402 - Paramedic Skills Lab II
- EMSP 2412 - Paramedic Clinical II
- EMSP 2403 - Paramedic Capstone
- EMSP 2303 - Paramedic Practicum
- EMSP 2513 - Paramedic Field Internship

General Education Requirements:
- ENGL 1010 - English Composition I
- BIOL 2010 - Anatomy and Physiology I
- BIOL 2020 - Anatomy and Physiology II
- PSYC 1030 - General Psychology
- ARTA 1030 - Art Appreciation or MUSA 1030 Music Appreciation

Semester Credit Hours: 60