Job Title: Patient Account Specialist

Company: DaVita Healthcare Partners

Web: www.careers.davita.com

Address:
City: Brentwood
State: TN
Zip:

Contact Name: Mariah McCarty
Contact Title: Recruiter
Contact Phone: 719-264-1409
Phone Ext:
Fax:

Salary: $15 /hr.

Days: Monday - Friday
Hours: Flexible start between 7:00 am – 9:00 am – 8 hours /day

Job Description: We are currently seeking and interviewing ambitious and team-oriented, analytically-minded individuals who enjoy problem-solving and researching in a fast-paced and FUN work environment!

DaVita is currently looking for a Patient Account Specialist. Individuals who excel in this role are highly ambitious, results driven, and comfortable thinking "outside the box". In this role you will develop and maintain relationships with insurance companies. Acting on behalf of DaVita you will collect payment from insurance companies on outstanding patient balances, research and resolve problem accounts as needed, and maximize collections to achieve collection performance goals.
With DaVita, you have the chance to work hard, be competitive, and have FUN doing it. AND you'll never have to wear a tie again!

Individuals in this role work with Insurance Payers to research and resolve accounts on behalf of our first-class patients. While research and resolution is often conducted by phone, resolution is also achieved through email and insurance carrier portals.

- Identify trends and perform root cause analysis on unpaid and underpaid claims
- Research, appeal, and resolve claim rejections, underpayments, and denials with appropriate insurance payer
- Develop and maintain positive working relationships with clinical personnel, teammates, and insurance representatives

**Qualifications**

- High school diploma or GED, required
- Associates or Bachelor’s degree, highly preferred
- Ability to research and problem solve, using analytical and critical thinking skills
- Healthcare and medical billing/collections experience is preferred
- Intermediate computer proficiency in Microsoft Office including: Word, Excel, and Outlook


Job Type: Full-time

End/Removal Date: October 3, 2015