Job Title: Program Assistant

Company: Bedford County School Age Care Program (SACP)

Web: www.bedfordk12tn.net/administrative

Address: 500 Madison Street
City: Shelbyville
State: TN
Zip: 37160

Contact Name: Sheree Floyd
Contact Title: SACP Program Director
Contact Phone: 931-684-3285
Phone Ext: 1-2213
Fax: 931-685-0698
Salary: Starts at $7.69 per hour

Days: Varies - Usually 5 days per week year round

Hours: Varies - 2PM-5 or 6PM and possibly 6AM-7:30AM on school days, different hours on days when school is not in session

Job Description: Child Care – SACP is accepting applications for an intelligent, energetic, self-starter to work with school age children. Job requirements include good communication skills and the ability to work well with children and adults. Applicant must be able to assist students with homework, mentor, follow program and state mandated rules, assist with crafts, games, and activities. Experience is preferred. Training will be provided. High school diploma/equivalency is required. Some college is preferred. Applicant must pass a background check, get a physical/TB test, and supply references.

Contact Method: floyds@bedfordk12tn.net

Job Type: Part-Time

End/Removal Date: March 30, 2016