



## Motlow College Mechatronics Certificate Program Checklist

The Mechatronics program has enrollment limitations that necessitate utilizing a selection criterion. Mechatronics program criteria are listed below. All information contained in this document is in agreement with the Motlow College 2011-2012 Catalog and Student Handbook.

- **You must be a fully admitted student** at Motlow College.
- Complete MSCC Application for Admission / Re-admission and receive an emailed letter of acceptance.
- Complete and submit the Mechatronics Program Application. Return this application to: Motlow College, 225 Cadillac Lane, McMinnville, TN 37110. If you have any questions please call Ingrid Williams at 931-668-7010 ext. 2109.
- Take the COMPASS math test. Go to [www.mscc.edu/testing/COMPASS.aspx](http://www.mscc.edu/testing/COMPASS.aspx) or call 931-393-1762 to schedule a test.
- Achieve a minimum score of 15 on the COMPASS math test.
- For individuals that score equally on the math test, preference will be given to a certified Trade Adjustment Act worker, a Veteran possessing a DD214 or any other “covered person” that is in accordance with the VetGuide, Appendix A document under the Jobs for Veterans Act. For priority consideration you must be a fully admitted student and your documentation must be received by the Mechatronics office no later than **45 days prior to the first day of class**.
- Individuals that score equally on the COMPASS math test, and without preferential status, the Date/time stamp on the emailed letter of acceptance will be used to fill the remaining slots in the classes.
- Students will be notified of acceptance into the program by email within 45 days prior to the start of the term.

If you have any questions about the Motlow Mechatronics Program, please call 931-668-7010 ext 2109 or 800-654-4877 ext 2109 or by email at [iwilliams@mscc.edu](mailto:iwilliams@mscc.edu)